

LCCoC Monthly Meeting
3 September 2020

In Attendance (40)

- Chris Taliaferro, *Employment Development Department (EDD)*
- Cindy Storrs, *North Coast Opportunities (NCO)*
- Deanna Fernweh, *North Coast Opportunities (NCO)*
- Robyn Bera, *North Coast Opportunities (NCO)*
- Delores Farrell, *Clearlake Youth Center*
- Doreen Gilmore, *Lake County Office of Education*
- Holly Masterson, *Lake County Office of Education*
- Annette Carter, *Elijah House*
- Linda Hedstrom, *Citizen*
- Janet Taylor, *Konocti Senior Support*
- Morgan Hunter, *Lake County Behavioral Health*
- Scott Abbott, *Lake County Behavioral Health*
- Todd Metcalf, *Lake County Behavioral Health*
- Rev. Shannon Kimbell-Auth, *Project Restoration*
- Tina Scott, *County Supervisor, District 4*
- Allison Panella, *Hope Rising Lake County*
- Rachel Miles, *Hope Rising Lake County*
- Rachelle Damiata, *Adventist Health*
- Ronni L. Duncan, *Adventist Health*
- Justin Ammon, *Adventist Health*
- Carrie Manning, *Mental Health Services Act (MHSA) Team Leader*
- Trevor Thomson, *National Coalition for Homeless Veterans*
- Jolene Treadaway, *Redwood Community Services (RCS)*
- Tiffany Montiel, *Redwood Community Services (RCS)*
- Kim Guerra, *Redwood Community Services (RCS)*
- Kim Tangermann, *Mendocino Community Health Clinic (MCHC)*
- Elisabeth Van Vranken, *Mendocino Community Health Clinic (MCHC)*
- Phyllis Chan Kowalski, *Sunrise Special Services Foundation*
- Holly Goetz, *Sutter Lakeside Clinic*
- Kelli Page, *Lake County Social Services*
- Melinda Lahr, *Lake County Social Services (CalWORKS)*
- Sandra Stolfi, *U.S. Department of Veterans Affairs*
- Mary Wilson, *Yuba Community College District (YCCD)*
- Gina Hutchins, *Housing Coordinator, County of Lake*
- Teddie Pierce, *Contractor*
- Annie Barnes
- John Mitchell
- James Bruce Dylan Campbell
- Gary Deas

Call to Order

- 3:05 PM PST

Welcome – Chris Taliaferro

- Chris: Before we get started, I do want to say thank-you to Kim, when I started, she was our notetaker, kept up with everything we were talking about. She has a very busy job herself and asked to step down, but we would love to welcome Rachel Miles into our group, and she will be taking over as the note-taker and person taking the notes on the meetings. During the meeting if she has questions, we will answer them and make sure the notes are good.
- Delores: Thank you Kim!
- Chris: Welcome aboard Rachel and welcome to the team.

Motion 1 – Approval of August Meeting Minutes

- Chris: The first thing is to approve meeting minutes.
- Delores: On page one, under grant updates, item 4, HHAP grant it should be NOFA.
- Rachel: I can go back and fix that.
- Shannon: We might want to update number 5 to say COVID emergency response funding was used on Lakeport Shelter, if it gets to the point where we receive COVID funding for both sites.
- Chris: Okay. Any other amendments or changes to the August meeting minutes? We need a motion.
- Shannon: I move we accept the minutes as amended.
- Chris: Can we get a second?
- Delores: I'll second.
- Chris: Next on the agenda, we're going to go to the next item. Pastor Shannon asked to step down as HMIS chair and asked to become PIT chair.

Motion 2 – Vote to Approve Pastor Shannon as PIT Chair

- Scott Abbott
 - Yes
- Patty Bruder / Robyn Bera / **Cindy Storrs**
 - Yes
- Rachelle Damiata
 - Not present
- Michele Dibble / Melinda Lahr
 - Not present
- Delores Farrell
 - Yes
- Deanna Fernweh
 - Yes

- Ana Santana / **Doreen Gilmore**
 - Yes
- Kimbralee Guerra
 - Not present
- Shannon Kimbell-Auth
 - Yes
- Tiffany Montiel
 - Yes
- Allison Panella
 - Yes
- Tina Scott
 - Yes
- Sandra Stolfi
 - Not present
- Kim Tangermann
 - Yes
- Chris Taliaferro
 - Yes
- Chris: Pastor Shannon, thank you for being the PIT chair.
- Shannon: I am happy to, looking forward to it.

Motion 3 – Vote to Combine HMIS and Coordinated Entry into One Committee

- Chris: They are doing a lot of the same functions, and it would be easier as a CoC to do that.
- Scott Abbott
 - Yes
- Patty Bruder / Robyn Bera / **Cindy Storrs**
 - Yes
- Rachelle Damiata
 - Not present
- Michele Dibble / Melinda Lahr
 - Not present
- Delores Farrell
 - Yes
- Deanna Fernweh
 - Yes
- Ana Santana / **Doreen Gilmore**
 - Yes
- Kimbralee Guerra
 - Not present
- Shannon Kimbell-Auth
 - Yes

- Tiffany Montiel
 - Yes
- Allison Panella
 - Yes
- Tina Scott
 - Yes
- Sandra Stolfi
 - Yes
- Kim Tangermann
 - Yes
- Chris Taliaferro
 - Yes
- Chris: Thank you guys for voting, it looks like everyone has voted yes, this will help us move forward with a lot of the things we're trying to accomplish as a CoC.

Review of By-Laws – Lake County CoC Members

- Chris: This is a working document, since I've become chair we've taken on a lot of things and moved in many different directions. The by-laws are ever-changing. I wanted to give Cindy an opportunity to discuss changes to the by-laws she wanted to talk about.
- Cindy: Chris, did you send those out to people?
- Chris: Yes, I did, earlier.
- Cindy: I'm a little concerned, who made that motion formally at the last meeting?
- Chris: Which one?
- Cindy: To put the working group under –
- Chris: To combine HMIS and coordinated entry?
- Shannon: I think it was me.
- Chris: I think so.
- Delores: In the minutes, it says she motioned to be put in as PIT chair. It's talking about moving Shannon from HMIS to PIT, but there was no motion that combines the one we just talked about.
- Chris: I could've sworn that motion was right afterwards.
- Cindy: There was not a formal motion. So, what we just did is out of order. And someone needs to move today and then next month that vote would happen.
- Delores: I move for next meeting that –
- Cindy: Actually, Delores, I have the floor, please let me finish.
- Delores: Okay.
- Cindy: You know what, I didn't print that off, so what we're looking at is that two working groups, coordinated entry, would be moved under HMIS. The grant selection committee would become the grant selection working group, and it would be under the performance review committee. That would change the makeup of the executive committee and something would need to be done about that. I'm not sure, Chris, how you want to take

those. The motion would be to move the coordinated entry committee under letter C, under article 8.

- Chris: Okay.
- Cindy: So that's one motion.
- Chris: Okay.
- Cindy: The second motion is to create and put under the performance review committee a working group or task group called the grant selection working group.
- Shannon: Chris, can we have the by-laws on screen as we work through these things?
- Chris: Sure, I'll pull them up and put them on-screen. Can you see that?
- Shannon: Yes, we can.
- Cindy: Someone needs to second one or both of those motions before we can have conversation about them.
- Chris: Okay. I do need somebody to second that.
- Doreen: I'll second the motion that we combine the coordinated entry and HMIS committees together, since it is a logical step and helps with our small community and committee members.
- Cindy: Unless somebody comes on, we need to formally vote at the next meeting. If someone has questions about that, now would be the time.
- Chris: This is the committee, and what we're asking is to combine...
- Cindy: F. It's F, the coordinated entry committee, which would become the coordinated entry working group. It would just move the whole thing over to HMIS.
- Chris: Okay. And so, for those of you that have not seen our by-laws, they are actually on our website, as well. You're more than welcome to go to the website and read the by-laws and understand that as well. The section we're talking about is on page eleven, section F.
- Cindy: Any questions about that, from anyone? We'll vote correctly next month.
- Shannon: I have a couple questions to clarify. Because we discussed coordinated entry and HMIS last month, I think we can, in fact, finish that vote today. The conversation around the performance review and the grant or funding should just be a completely separate item, rather than pulling them together. It's getting a little confusing.
- Cindy: I appreciate that you think that, Shannon, but we can't vote on it unless there's a formal motion.
- Chris: Thank you for keeping me in line, but yes, we do need to have a formal motion. This has got to go up to outside of our area for documentation, for the programs, so.
- Cindy: So, any questions about that motion that's been seconded?
- Chris: Nope.
- Cindy: Alright, so, Chris, the second motion is to create and put under the umbrella of the performance review committee the grant selection working group.
- Chris: We don't have anything in our by-laws about a grant selection working group yet.
- Cindy: We can't discuss it until someone seconds the motion.
- Delores: Do we have to create the group?
- Cindy: Someone has to second the motion first.
- Chris: Can I?

- Cindy: I don't think you get to.
- Delores: I'll second it.
- Cindy: Okay. So, in doing this, let me speak to this. As the grant selection committee started to do its work, we realized a lot of things. We didn't have a process, we didn't have a procedure, we were trying to put that together. Instead of establishing a brand-new committee, it makes more sense to put this under the performance review committee. No membership, no duties, no make-up are included, because we were more focused on finding grant funding and getting that up and running. If we move it, we must have the understanding that we need to perfect that committee.
- Doreen: Chris, can you show that on-screen in the by-laws? It does address some of that, as well.
- Chris: The grant selection committee, that's on page...
- Doreen: No, the performance review.
- Chris: It's page 10, section E, if you're looking online or have it printed out. Any questions on the two motions that were put in?
- Shannon: If we make the grant selection committee a working group of the performance review committee, does that mean that we as a CoC will cease to have the opportunity to approve or vote on who comprises the grant selection committee? Because the working group, you don't need to vote on in the same way that you need to approve a committee. I feel like the grant selection committee is something we should agree on each year, not one committee appointing people.
- Cindy: Appreciate the input, Shannon. We're offering this up and suggesting it as a change in the by-laws, along with the information that – how exactly that committee or working group is going to function and what its make-up is going to be, will be decided after we get through this first granting process.
- Chris: Yes, we agree.
- Allison: How are we supposed to make a motion on something that's not clear? I don't think we're at a place where we can make a motion, then.
- Cindy: There are a lot of things, Allison, that aren't clear. Moving this under the performance review committee is part of the process. In just a little bit someone from the grant selection committee will make a presentation about the process for the HHAP grant money. We were building the airplane, flying the airplane, and crashing the airplane all at once. We are a work in progress, but it makes sense to both people on the grant selection committee and the executive committee, that this is a good place to put the grant selection committee. To create a working group, rather than having the same people doing the same work as the performance review committee.
- Todd: I have a comment. Lake County Behavioral Health is still working on our own grant selection committee. I'm the acting administrative deputy, but one of the things she oversaw was a grant selection committee. I don't want to duplicate efforts here. Would it make sense, because Lake County Behavioral Health is the administrative body overseeing the CoC, could that be rolling into something we're already doing? Or does it have to be exclusive to the CoC? I don't know, I'm just thinking out loud.

- Cindy: That's a good reflection, but I think the CoC needs its own grant selection committee. The idea of putting it under the performance review committee is that same idea, that we don't have a lot of committees, we don't have a lot of people doing the same thing and calling it different stuff. I think maybe in the future, I'd love to have you bring that back, once the grant selection working group figures out its processes.
- Todd: Okay, just throwing it out there.
- Delores: The other thing, Todd, in the governing charter, we're supposed to have this performance review committee. And the duties of that committee are to assist the collaborative applicant, in addition to doing some other stuff. So, the job of that committee is really to help Behavioral Health, and also to kind of be the liaison between LCBH and the CoC. As the working group was working the last couple weeks, we discovered the things we are supposed to be doing are very closely aligned. There's a mandate, number one, and number two, I think ...
- Scott: What I suggest we could do is, we're going to have a little discussion when we get to the committee reports about what the plan is for the HHAP, and how that process works. Maybe that would shed a little more light on this discussion, and then we could continue this idea for this motion later in the meeting.
- Shannon: My feeling on it, I think that, Delores, in response to your comment in particular, I don't hear anybody questioning the need for the performance review committee. The question is if grant selection should be part of performance, or its own thing. All of the committees are interrelated, but I would like some technical assistance from HUD. Where do they normally put their grant committees?
- Chris: I will reach out to the HUD TA and ask about grant selection committees and where they fall.
- Delores: Are we going to table it?
- Cindy: No, it's been made and seconded, it can be left the way it is and voted on at the next meeting. More conversation can happen with information that comes forward before the vote is taken.
- Chris: It's on the agenda, and then everybody can be educated on how they want to vote.
- Cindy: I would hold the motion to change the make-up of the executive committee until the motion is made next month. It changes the number and membership of the executive committee. That would have to be addressed, but it could be a motion next month.
- Chris: It would have to be afterwards:
- Linda: Could I add something?
- Chris: Yes.
- Linda: Two different things going on. Todd brought up about Lake County Behavioral Health grant selection committee. In some instances that would work, because you're talking about two sets of grants. Some come to the county. And when they deal with homelessness, those grants say you should consider the distribution of those awards in conjunction with the CoC. But those are still under the control of County of Lake. Other grants go directly to the CoC, in which case the CoC's procedures would rule. So, you need to consider that. I don't, off the top of my head, remember which grants right now apply to

County of Lake versus directly to CoC. But Todd's got a big point about county's procedures somehow incorporating the CoC, but not necessarily under the rules of the CoC. So that's something to consider.

- Chris: Very well said, Linda.
- Todd: Yeah, thank you, Linda, for that. I'm always looking for ways not to duplicate processes. If we already have an existing committee somewhere, they can speak to this. Or we could combine the two if it makes sense. I only am saying this because my department oversees the CoC, but yet, as Linda eloquently pointed out, some things come from the county, and some from the CoC. It's sometimes parallel universes but I want to maximize the brain power we have together, collectively, to get what we need for this county.
- Tina: Todd, could you give us an idea who sits on your committee?
- Todd: Right now, it's kind of not happening, because we have a bit of administrative turnover, but I've sort of assigned myself to be in charge of who makes up the committees. Analysts, deputy director here and there, a wide range of staffing in my department. This could or should be a big part of it. I don't know what it could look like, but let's not reinvent the wheel. Scott, correct me if I'm wrong, but we had a good committee going for a while, and these sorts of things would funnel through it because ultimately our department is responsible for it.
- Scott: That's exactly right, any grant the CoC gets, our fiscal and contracting folks all need to be in the know so they can work it and get it done for us all.
- Todd: Yes, our fiscal people in particular, thank you for bringing that up. They need to know.
- Chris: Okay, so, just so everybody knows, we have those two motions and will be voting on those next month. We'll get more information to the whole CoC as to the specifics on performance review and the grant selection committee.
- Todd: I'll work on getting my committee up to snuff so I can speak more intelligently about it at the next meeting. It's a work in progress.
- Chris: Any questions on the motions and what we're putting up next month?
- Delores: We need to vote on a chair for that performance review.
- Shannon: I thought we voted on you already, Delores?
- Chris: Yeah, we voted you in. It happened.
- Delores: No, it's not in the minutes. If it isn't written, it didn't happen.
- Chris: We'll have a vote at the next meeting. Actually, somebody needs to make a motion.
- Shannon: I move that Delores be approved, voted in, as the chair of performance review.
- Tina: Second.
- Allison: I second.
- Chris: So, that'll be on the October meeting. Any questions about by-laws?

Grant Updates – Scott Abbott, Lake County Behavioral Health

Lake County CoC Funding as of 09/2020

Funding Source	Amount of Funds	Designated Use	County/CoC Has Received?
CESH 2019	\$560,227.00	Used to support two community sub recipients for homeless services including: rental assistance, housing relocation, and stabilization services; operating subsidies; and/or flexible housing subsidy funds.	No
NPLH 2019 - County*	\$557,845.00	Permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or who are at risk of chronic homelessness	Yes
HUD CoC 2019	\$6,280.00	Planning Grant to support the development of a comprehensive plan for the Lake County CoC.	No
2020 HHAP - CoC Round 1	\$500,000.00	Long-term strategic planning and short-term work towards the establishment of two shelters/navigation centers, one at each end of our county.	Yes
2020 HHAP - County* Round 1	\$445,265.73	Changed to COVID response. Majority going to Shelter at former juvenile detention center administered by Elijah House. Long-term strategic planning and short-term work towards the establishment of emergency and transitional housing for mentally ill homeless being released from out-of-county mandatory mental health evaluations.	Yes
2020 ESG	\$128,271.00	Rapid Re-housing Program for county (NCO's New Digs)	No
CARES ESG-CV	\$670,006.00	COVID Response, TBD	No
2020 HHAP - CoC Round 2	\$250,000.00	Not Yet Applied, TBD	No
2020 HHAP - County* Round 2	\$203,550.00	Not Yet Applied, TBD	No

Below is distributed funding:

2020 COVID BCSH - \$79,511.74

Kelseyville United Methodist Church COVID Shelter

2020 COVID BCSH - \$73,152.92*

Kelseyville United Methodist Church COVID Shelter

2019 Emergency Solutions Grant (ESG) - \$115,338

Rapid Rehousing programs (North Coast Opportunities' New Digs)

2018 Emergency Solutions Grant (ESG) - \$133,900

Rapid Rehousing programs (North Coast Opportunities' New Digs)

2018 CA Emergency Solutions & Housing (CESH) - \$1,014,500

\$275,000 NCO New Digs Rapid Rehousing

\$275,000 Sunrise Special Services Foundation's mobile encampment outreach, SSI application assistance

\$405,900 Lake Co CoC HMIS & CES software purchase, consultant support

\$8,122 Lake Co CoC PIT county support, including homeless outreach

\$50,738 Adventist Health Clear Lake admin support for Restoration House, other

2018 CA Homeless Emergency Aid Program (HEAP) - \$1,298,634

\$353,959 Redwood Community Services (The Nest parenting youth, other)

\$100,000 Lake Ministerial Association Warming Center (winter emergency shelter)

\$200,000 Praises of Zion Baptist Church (utilities assistance)

\$146,041 North Coast Opportunities (utilities, other emergency assistance)

\$164,932 Lake Co Office of Education (services for homeless & at-risk students)

\$200,000 Restoration House (temp housing assistance for graduating clients)

\$100,000 Veterans; Stand Down (tents, sleeping bags, supplies for homeless vets)

\$30,702 Adventist Health Clear Lake (admin support for Restoration House, other)

- Scott: Okay. I sent out our current list to everyone, and it's also on our website. I think I'm going to, in the future, rely on its being on the website and not send it out. I did re-vamp it this time a little bit, but some stuff in the lower section that's kind of done. The main grid part is stuff that we're still addressing. The top of the list is the CESH 2019, which we have not received the funding for yet from the state, and hopefully we will be getting that soon. With what the county has received, the No Place Like Home, as an FYI for the CoC, because they have very similar goals. With that one we did an RFP and are in the process of getting that to the Board of Supervisors for a selection for a provider of that. The HUD 2019, the planning grant for \$6200, we were awarded but did not receive it. Doreen and I were talking to HUD and learned we have to set up a software account for them to transfer the \$6200 to us, so I have to go through and do this big sign-up thing to do that. I still have to do that. It sounds like it's pretty involved with how you do it. Next on there is our 2020 HHAP, that, for the \$5000, four hundred and twenty of that, we just did the RFP for. We just received our press release, hopefully you saw and looked on our webpage about that. And so, we have that coming up, I think on the 25th that that is due. We're going to have a question-and-answer Zoom meeting for any interested parties on September 11th. If you have any questions, I encourage you to join that. That's moving along pretty good and we're excited about that one, hopefully we'll get some good applicants. I hope you're all thinking about that. I also put up an information notice on the county's portion or version of that same award, we're currently using that to help fund our current COVID shelter over at the juvenile detention center, and that seems to be working pretty well. That was also a lot of kudos to people putting that together and ready to go, that was an amazing job. Next is our 2020 ESG, and that went to NCO. I don't know if NCO has received that or not yet. Anyone from NCO know that?
- Chris: They're all being quiet.
- Scott: Is this thing on?
- Shannon: I don't think Robyn is on.
- Scott: Hopefully I can find that; I don't know if they notified me yet. Usually I receive a notification. Next one is CARES ESG special COVID funding. We are waiting, we applied and we're waiting on a resolution from the Board of Supervisors, I think that's going next week. Probably the week after because next week is Labor Day. I think that's going the week after, we should be getting that soon. That's one thing that this body will need to decide, is how we want to use those funds. This is significant, and I hope you guys are thinking about this. One thing we were talking about in the performance review committee is holding a public forum to get some feedback about this. Lakeport, for their COVID funds, did something very similar, they held a public meeting.
- Todd: Yes, I would be very interested in getting public input, because it is related to COVID. Could this be used to continue operations out of juvenile hall? I don't know, but it is exciting we are getting this money. I think we should have a public forum.
- Scott: I attended a webinar about what HUD did this morning, because these are federal funds for the state in the form of ESG grant, and they do have it pretty wide open for what it can be used for.

- Shannon: NCO is informing me they are still waiting for the funds and they have not in fact received them.
- Scott: Okay. We'll keep them on this list then. Let's keep going, the next two items on the list are very significant because they're brand-new this week. This is round 2 of the HHAP funding, that HCD [California Department of Housing and Community Development] just announced this week. That's pretty exciting, some extra money, as you can see. They're looking at another \$250,000, and as a CoC we can decide what we want to use that for. The county's going to receive another \$203,000. There could be some collaboration there to see what we can make work.
- Todd: Have you heard about the second round of HHAP funding? Could it still be used for COVID-19 activities?
- Scott: Yes, it's being treated like round one, just more money. They're looking to get it out as soon as possible. It's just a different allocation that we'll have to be aware of. I was talking to another CoC last night, and they were saying the same thing we were. It's just amazing this past year with all the funds that have come from the state and the difference that has made for us. We were talking in performance review, we have to do all this planning now, things we've never done as a CoC, because the state is handing out money so quickly and with so few restrictions.
- Chris: There will be some pitfalls.
- Scott: These are important times for our CoC. We can do things we've never done before.
- Cindy: Before we leave grants, I'm looking at the agenda, and the HHAP working group / committee has a report, and I'm wondering where you want to put it on the agenda.
- Scott: Subcommittee reports.
- Chris: Subcommittee reports. The next section.
- Cindy: Perfect, thank you.
- Chris: Are there any other questions for Scott and Todd on the grants?
- Doreen: If we wanted to do any public input, we want to do that soon. Once they release that money, we want to get it out, and it would be nice to add to strategic planning. Do we have to make a motion to do this, or can we schedule an open forum in September and schedule a Zoom meeting? Anyone who wants to come can hear about CARES act funding, guidance from HUD, and have input in how that works.
- Todd: I'm not the chair, but I don't believe we need a motion. It depends on when the funds arrive and I guess we go from there. Doreen, you make a great point, we need to convene at some point, but Scott, correct me if I'm wrong, it depends when monies come. They keep saying it will be soon but we should decide what to do once we get it.
- Scott: With state monies, they'll be coming. It's not competitive, they're allocations. They want us to use this money as quickly as possible. There are deadlines.
- Delores: I just wanted to say, in our working group, under the performance review, we were thinking that we would like to have a public forum for any monies, but we need to have one soon. That will help us to plan in the future, we'll get to hear from the public. Yes, this other money is coming, and there's more right behind it. We want to hear from the general public just going forward, period. I don't know about September, Doreen,

because we have a whole long list of things we've got to do. But maybe in October? To hear from the general public, explain to them we are receiving funds in the county now, we want to hear from your now, your thoughts. We cannot continue to wait until the money gets here.

- Tina: That's a good idea. I've been getting a lot of pushback from the community regarding the money that has been spent on the homeless community. I think we need to educate the public that the money can't be spent elsewhere. They don't know why the money can't be used to fight the fire, fix the roads. I think it would be good education for the public to know.
- Chris: They can also look at the webpage. What all Scott just talked about is public knowledge. We can not have to worry about sending an email to X person, or putting it on the radio. I think that would alleviate some of the issues.
- Delores: We also need to hear from people who don't have access to webpages or online. It's good PR, and like Tina said, it's a good explanation.
- John Mitchell: If I could throw in there as well, especially with COVID money, it's good to do before it comes. There is a very short window on when you can use it. For the juvenile hall facility, that's only budgeted through next month. I don't know other programs that are currently being funded but I would hate things to cease because of a lack of funding or planning.
- Chris: CoC has never gotten this money, and we can't get frustrated with each other, because we've never had this issue or had to deal with it before. We're all in agreement we need to be proactive instead of reactive. I know Doreen, Cindy, Scott, and a lot of people are working towards it. We just need to make sure everyone is working together and on the same page.
- Scott: For the public hearing, I was thinking the executive committee could be asked to plan and host that.
- Chris: Absolutely, we can do that. Yes, Delores?
- Delores: I was just going to go in that direction.
- Scott: Great minds, Delores.
- Chris: We haven't had that before, but we will figure it out. Any questions for Scott or Todd about the grants?

CoC Committee Updates – Doreen Gilmore, Strategic Planning

- Chris: Who wants to start? Doreen?
- Doreen: Alright, let me see if I can share my screen. Real quick presentation because we don't want to take too long. Alrighty, so, we are actually done with the strategic plan. Of course, it's going to be a living document, as well. We'll have addendums, annual reports, annual gaps in our community, slot kind of things. Also, there's public forums so it'll always be changing.



Strategic Plan Highlights

The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in our community.

History

The Lake County Continuum of Care (LCCOC) was established by a local body of dedicated stakeholders to address the needs of the local homeless population. Our small rural county has taken many steps to strengthen our vision to serve the homeless population.

- Doreen: A bit about our history, we were established by a local body of established stakeholders, we take care of our geographic area, Lake County.

Establishing Our Local LCCOC

- The LCCOC first partnered with Dos Rios Continuum of Care in 2011.
- Lake County first formed our own LCCOC in 2012
- Administrative support has been provided by the Department of Social Services, Adventist Health Clear Lake, and currently our collaborative applicant is Behavioral Health
- Membership includes 28 organizations and 55 members.

- Doreen: We connected with Dos Rios in 2011 as a geographic CoC, and we decided that was kind of out of the way, so we started this process of becoming a CoC in 2012. We are still working on getting the HMIS and other things done. Other the years we've had partnerships with social services, Adventist Health, and our current applicant LCBH. When I first wrote this, we had 28 members and 55 stakeholders.

Lake County Population Highlights

- July 1st 2019, the population of Lake County was estimated at 64,386.
- 21% of the population are under 18
- 22.7% of the population are over 65.
- Of the population under 65, 13.9% have a disability.
- 69.7% are White, 21.3% are Hispanic or Latino, 4.4% are Native American and 2.1% are Black.
- There are 5,053 Veterans residing in Lake County
- Lake County has an 18.4% poverty rate.
- Lake County median income is \$42,475.
- Unemployment rate was 5.8% before Covid-19. Jumped to 16.7% in April due to Covid-19

- Doreen: We had to highlight our population, which is really interesting. 21% of our population is under 18 and we have more people that are older than 65, 22% of the population. We still have an older population base. Of the population under 65, 13.9% have a disability. So, we have a lot of people on disability, and that's something to consider, too. They don't get a lot of money. 69.7% white, 21.3% Hispanic, 4.4% Native American, and 2.1% black. We have 5,053 veterans and a really high poverty rate of 18.4%. Our medium

income is pretty low, \$42,475. The unemployment rate in March was 5.8% and jumped to 16.7% in April. We're really going to have to dig ourselves out of this.

People Experiencing Homelessness in Lake County

PIT Survey Results

- Total Homeless identified during PIT Count in January 2018: 553
- Total Homeless identified during PIT Count in January 2019: 397
- Total Homeless identified during PIT Count in January 2020: 527

PIT Count Demographic Totals for Lake County 2020

- Males 247, Females 174, Other 27
- Ages:<18 (27), 18-24 (34), 25-55 (277), 55+ (77)
- Total Homeless Identified by PHP PIT Count: 3,370
- Total identified in school as McKinney Vento 2018-19: 780

- Doreen: Now that we know about the people, a bit about homelessness. In 2018, we identified 593. After the Mendocino complex fire we had 397, and now we're back up to 527. This is, again, just a Point in Time, one day, one little bit. That's a lot, I think, for our little county. But then again it was really good to get all the other information, demographically. Partnership Health Plan, I was really surprised to see they were counting our homeless and asking people their residential status. We actually have 3,370 people identified as homeless when they sought healthcare. For McKinney Vento is is the school count, it was a bit different because you can use doubled up, but we're always averaging about 800 students identifying as homeless.

Service Challenges

Total Housing Units in Unincorporated Portions of Lake County

Year	Single Family Units	Multiple Family Units	Mobile Homes	Total Housing Units	Annual Unit Change	Annual Percentage Change
1990	12,546	862	5,954	19,362	n/a	n/a
1995	14,081	984	6,505	21,570	255	1.2%
2000	15,321	851	6,355	22,527	515	2.3%
2005	16,352	869	6,368	23,589	287	1.2%
2010	18,854	1,189	5,019	25,062	1,473	6.2%
2015	19,030	1,189	5,004	25,223	161	0.6%

- 810 vacancies in Lake County in 2000
- 535 vacancies in Lake County 2010

- Doreen: So, now that we know the population, our service challenges. We can see here the total housing units. In 1990 we had 19,362 total housing units. 2015, we had 25,223. Over 15 years, we were up to 25,223. Back in 2000 we had over 800 vacancies for rentals, and 535 vacancies in Lake County in 2010.

Service Challenges

Loss and Damage Due to Lake County Fires 2015-2018:

- 2015 Rocky Fire- 69,000 acres, 43 homes, 53 outbuildings
- 2015 Jerusalem Fire- 25,118 acres, 6 homes, 21 outbuildings
- 2015 Valley Fire 76,067 acres, 1,955 structures
- 2016 Clayton Fire 3,929 acres, 300 buildings
- 2017 Sulfur Fire 2,207 acres, 162 structures
- 2018 Pawnee Fire 15,185 acres, 22 structures
- 2018 Mendocino Complex Fire (Ranch Fire, River Fire) 459,123 acres, 157 homes

- Doreen: So, taking that look at 2015 and our total housing units at 25,223, we lost a housing due to fires from 2015. The Rocky Fire was the first one in 2015, we lost 43 homes, 53 outbuildings. And homeless people live in those outbuildings. When we would go out, kids were living in barns and outbuildings with extension cords. So, these were homes to some people. Jerusalem family we have the 6 homes and 21 outbuildings. The Valley Fire, 1,955 structure. Clayton Fire, we lost 300 buildings. Sulfur Fire, 162 structures. Pawnee Fire, 22 structures. So with housing, we're not gaining buildings, we're just kind of losing it just staying about the same.

Service Challenges

Lake County has a huge income disparity for income and housing cost:

Home Size	2018 Rental Amount (Rentdata.org)
Studio / Efficiency Unit	583
1 Bedroom	705
2 Bedroom	914
3 Bedroom	1,330
4 Bedroom	1,474

CalWORKS Region 2 Cash Payment

Family Size	Exempt	Nonexempt
1	576	520
2	739	661
3	934	834
4	1,122	1,007
5	1,316	1,180

- Doreen: Um, another service challenge is not even having the homes and the rental properties, is the housing cost. And it's a huge disparity right now for our income. This was from the 2018 rental data, and so a one-bedroom home was \$705/month. And then you're looking at CalWORKS and how much they get on CalWORKS, our families, our, you know, with the little children. They are getting \$576/month, or \$520/month for one child. So, it's a very small amount of money compared to what the rents are. When we were doing the strategic plan, the average disability payment is \$1200/month. That's the average. Some people get more or less. So again, when you're looking at the cost of rentals, and then how much people are bringing into their home, it's not very much. So that is a service challenge we have and we all know that.

Structural Strategic Priorities

Lake County Continuum of Care Structural Strategic Priorities	
Objective #1	Finalize HMIS Contract with Apricot and data entry for 2019-2020
Actions	Expected
1.) The LCCoC will work with Decipher HMIS and Lake County Behavioral Health to finalize the contract with Apricot	Fall 2020
2.) Lake County Behavioral Health will set up all agencies into Apricot and finish licensing requirements	Fall 2020
3.) Agencies will enter 2020 data into Apricot and any 2019 data that is needed for reporting	Ongoing

- Doreen: We also have, um... So, then we get into, um, from our SWAT we created our structural strategic priorities. And this is for our structure of our CoC. So, we made some goals for this. The first objective was to finalize our HMIS contract with Apricot. Can somebody tell us it has been signed yet? Anybody? Tina, it's not signed? Scott? Okay. Um, HMIS is so important for us, we need to get this signed. And so, that is our biggest goal right now. Chris? Do you know if it's been signed?
- Chris: Um... I don't think so.
- Doreen: Okay, alright.
- Scott: It has not been signed.
- Doreen: When it does, please send an email.
- Chris: Oh, there will be dancing in the street! Yes.
- Doreen: I mean, we have been trying to get HMIS way back when we started in 2012. So we're really been working on this, and working on this, and working on this.
- Chris: We're close. Closer than we ever have been.

Structural Strategic Priorities

Lake County Continuum of Care Structural Strategic Priorities	
Objective #2	Develop a Coordinated Entry System. CoC Program Interim Rule 24 CFR 587.3 defines the actions needed for centralized coordination
Actions	Expected
1.) Form separate committee for CES	August 2020
2.) Design- 1. Services Focus,2.Dynamic Prioritization with Housing Problem Solving and Journey Mapping,3.Phased Implementation	Spring 2021 and Ongoing
3.) Create Protocols for data security and Release of Information for clients	Winter 2020-2021
4.) Address waitlists and client dismissal process.	Ongoing

- Doreen: Yeah. We also need to develop our coordinated entry system, and I really loved Teddie's presentation the other day. I liked the way she did the journey mapping, doing all that is really important. That's a huge step, how we have to put into our strategic plan. How we're going to service people, how they're going to go from being homeless to having permanent housing. We have to have the journey mapping, how we prioritize the population. Everyone that receives funding has to go along with our coordinated entry system. So, that's something we'll all need to be trained on.

Structural Strategic Priorities

Lake County Continuum of Care Structural Strategic Priorities	
Objective #3	Guidance and expert counsel for annual Consolidated Application and policies and procedures for LCCoC grant funded projects
Actions	Expected
1.) Locate support for Behavioral Health for the Consolidated Application and for all HUD reporting	Ongoing
2.) Establish a grant process, starting with the application, acceptance of funds, distribution of funding, required data and reporting	Fall 2020
3.) For grant applicants provide grant oversight, assist with data and evaluation of the grantees project effectiveness	Ongoing

- Doreen: Guidance and expert counsel for consolidated application, and all our policies and procedures, and our grant-funded budget. We are working on this, but it is something that our slot, you know... we need to work on this, and we are. So, that is one of our priorities, too.

Structural Strategic Priorities

Lake County Continuum of Care Structural Strategic Priorities	
Objective #4	Expand <u>CoC</u> membership and encourage member participation in joining committees
Actions	Expected
1.) Educate the community about the role and purpose of the Continuum of Care	June 2022
2.) Request that members join a committee and be more involved with the structuring of our <u>CoC</u>	Ongoing

- Doreen: And then, expanding committee membership, we need people to volunteer.

Goals and Strategies for Ending Homelessness

LCCoC Goals and Strategies in Ending Homelessness	
Goal # 1	LCCoC shall prioritize support for a shelter in the City of Clearlake Area
Strategies	Expected
1.) The <u>LCCoC</u> will prioritize funding, when available to support a shelter in the <u>Southshore</u> area	Annual on-going
2.) The <u>LCCoC</u> will support the shelter administrative agency with reporting requirements to HUD	Annual on-going
3.) The <u>LCCoC</u> will support the shelter administrative agency on sustaining funding with local government bodies	As needed

Goals and Strategies for Ending Homelessness

LCCoC Goals and Strategies in Ending Homelessness	
Goal # 2	LCCoC shall prioritize support for a shelter in the Lakeport/Northshore Area
Strategies	Expected
1.) The LCCoC will prioritize funding, when available to support a shelter in the Northshore area	Annual on-going
2.) The LCCoC will support the shelter administrative agency with reporting requirements to HUD	Annual on-going
3.) The LCCoC will support the shelter administrative agency on sustaining funding with local government bodies	As needed

Goals and Strategies for Ending Homelessness

LCCoC Goals and Strategies in Ending Homelessness	
Goal # 3	Support Rental Assistance Programs for the Homeless, in Lake County
Strategies	Expected
1.) The LCCoC will prioritize funding, when available to support rental programs for people experiencing homelessness	Annual on-going
2.) The LCCoC will support program administrators with outreach to local landlords and real estate agents about rental programs	As needed
3.) The LCCoC will support program reporting requirements for HUD	As needed

- Doreen: So those are our structural priorities. And then, we went to the warming center right before COVID, they moved to the COVID shelter. They gave us a lot of input, and then we did one on a survey for members. For that, people really want a 24/7 shelter, they just want shelter. And so, we are going to prioritize the shelter in the Clearlake area, we're going to support shelter in the north shore area, and of course, the top three rental assistance for homeless, too. So, those are our three top spending priorities.

THANK YOU!

Sandra Stolfi

Ana Santana

Ronnie Duncan

Felicia Erickson

Elisabeth Van Vranken

Christopher Taliaferro

Tina Scott

Gina Hutchins

Robyn Bera

Special Thanks To:

Damiata Rachele

Linda Hedstrom

Marianne Taylor

Scott Abbott

Submitted for
"Motion to Adopt"
-Doreen Gilmore

- Doreen: And so, I want to thank everybody that helped me. People helped me with editing, Ronnie was even helping me this last week. I mean, we use a lot of email, a lot of different edits. A special thanks to Rachele and Linda and Marianne, you guys were awesome. And so, it's sent out. Chris, if you can send it to everybody. Please read it so we can make the motion to adopt it. And again, in the plan, it says we will be making addendums, and making it, you know, fresh for the annual report and the annual update every June. That's all I have to report on today. Thanks guys!
- Delores: Good job, Doreen.
- Chris: Yes, good job.
- Doreen: To adopt it, yes, it probably should be a motion.
- Chris: I can't.
- Tina: I don't have any questions, but I've already used your draft to explain to people we do have a plan. It was great to have that to pull up.
- Doreen: The final edit has all the pages, we made all the graphs, it has the color of our logo. It looks a lot nicer to present. I sent that to you, Chris. If you want to add a name, like Elijah House, or if you're new to CoC, let Chris know so we can finalize it.
- Linda: You sure have come a long way in this whole process, I'm just incredibly impressed. But a couple of notes. You mentioned the 700-something kids under the McKinney Vento act. But it's kind of apples and oranges, because those kids are separate from the PIT count. PIT is a single-function, one-night-only homeless count. It does not account for all the varieties of homeless in Lake County over the entire year. I've always maintained that we're missing, for example, the migrant farmworkers who come into Lake County, and are an incredible necessity to our economy. But they are technically homeless, for the most part. We're not accounting for them. In a typical year, we would have the same kind of population coming in to work in our tourism, our restaurants, the motels. To account for handling our tourists. A lot of those people, I've learned, mostly through the Free Kitchen

Project, that they're homeless. They're camping on the other side of the creek, in tents. Or living out of their van, off the road. They are homeless. We don't account for them here. Native Americans. We're not looking at the Rancherias where, if you went in, you would see this entire permanent, year-round homeless population. And it's not enough for us to say that we invite them to the meetings, or send them to the meetings, or the agendas are publicly posted. We need to do better outreach. We're really misleading the Lake County public. Thankfully the PIT count is low because it got us off the state COVID watchlist, but it's severely undercounting our real homeless count. We really need to do a much better, thorough outreach to make our strategic plan more comprehensive. The other day I was speaking with a friend who's the director of Hospice of Lake County. She came to a couple of our meetings and kind of went away because she wasn't getting what she needed. But she was explaining to me the numbers of patients we had who were being discharged from Lake County hospitals or long-term care homes. They're terminally ill, but they're being sent to places that technically would make them homeless. They don't qualify as safe, sanitary housing units. They should be counted as part of the strategic planning. I guess I'm just advocating for us to slow down a tiny bit on this process and do a little better job on the people we're missing.

- Chris: 100% agree. But I think the first thing is we need to be compliant. And not having a strategic plan means we're not compliant.
- Linda: Correct. But we're not doing the proper outreach. I wouldn't mind having a draft or a work in progress. But to say we've got a strategic plan? I'm not there yet.
- Chris: That doesn't mean we can't change it whenever we want to. But if we don't have anything that we're putting on our website, we're not compliant.
- Linda: Doreen, it was wonderful. I have no idea how you put that together in such a short period of time. But it isn't a strategic plan.
- Doreen: We need more cultural elements. One of our goals is to get more community members to join the CoC.
- Linda: It doesn't work just to invite them to the meeting. Some of these groups are really difficult to work with. I've worked a lot with local farmworker and Native American communities. They don't come to the table; we go to them. I just am going to advocate strongly that we do some stronger outreach there.
- Chris: With other CoC's, how often do they update their strategic plan?
- Doreen: When we were talking to Jillian, the TA from HUD, the strategic plans are local and whatever you make them. Just to be compliant, you have to have one. It's a local document you just have to have.
- Linda: Under the HUD regulations, you have to show outreach how you are getting to hard-to-reach populations. That's where I think we may be lacking.
- Delores: I hear what Linda's saying and I think we're all in agreement. I think these committees we have need to have some really specific goals and objectives. We've already discussed PIT count, and the grand jury, versus what the people say. Perhaps it's an opportunity to look at all our committees and set some goals and objectives. We've got Shannon coming in on the PIT committee, and perhaps that could be one of her goals. I've

been thinking about this performance review, and if I'm going to be the chair, there are some really specific goals and objectives I want to achieve.

- Chris: Absolutely. Here's my challenge. If you're not involved in one of these committees, you're not helping. We all have great ideas, but it can't all be on Delores or Doreen. It needs to be part of the committees and everybody on here being involved. I think we're beating a dead horse on that; we all realize we need to do better on everything here. We should be putting this out on our webpage, and we can go back and change it later. Do we need to vote on that, since it's a local strategic plan? I don't know the answer to that question.
- Shannon: I feel like we should.
- Chris: Okay.
- Phyllis: I think what I wanted to say goes along with this planning you all have. All the navigators we have that are looking for housing for their clients, if we could get on a network, a site where it could give us on-time what's available, and, so that we can at least try to get our clients to apply for them. And another problem that we have, other than that, is that now that we've met the liability issue with the landlord and the client, I think that our biggest thing with the ownership and people who own the property, there are plenty of properties around, but they want too much money. Maybe if we could think of some strategic incentive for these?
- Chris: Phyllis, can I stop you? I 100% agree with you but think it needs to happen within a smaller committee.
- Phyllis: Okay.
- Chris: I don't want to shortchange you but I think that's a much bigger topic and a committee can go over it in-depth and in-detail. If you go on our website, it gives you the links on the committees, and when you can go their meetings. I'll get that to you, Phyllis.
- Phyllis: Okay, thank you.
- Chris: Great job, Doreen. It's a work-in-progress, as we know.
- Doreen: Work-in-Progress.

CoC Committee Updates – Teddie Pierce, Contractor, and Cindy Storrs

- Chris: Cindy or Teddie?
- Teddie: I just want to congratulate everybody, I feel like the strategic planning efforts are amazing, and in my county, we don't have a strategic plan. I think y'all have done just a fantastic job on that. I just wanted to kind of update everybody where we are on the data side of everything. First of all, the PIT count, the analyst for HUD came back with a few questions about issues with the PIT count that Pastor Shannon is going to fire off some responses to. They're not terrible questions, this is like, a typical part of the process that HUD does after every PIT submission every single year. One of the technical issues that Lake County experienced was the difficult relationship and connection between the HIC, the Housing Inventory Counters, and the PIT folks who might have been in certain beds on certain nights, and because we didn't have an HMIS going on the night of the PIT, we had no way to link those. When Jordan and I were pushing to get the figures done for the

submission on that day, I had to zero out some of the counts, and technically we couldn't get around it. We're basically we're just sending the figures to the analyst and she's going to push that through. There were just a couple typos because it was a lot of data to put in. You had so much more data in the HIC than ever before. But it was really, good. I don't look at these as problems, I look at this as solidifying the procedural stuff going forward, because this is the first year you've really done this, and you're going to hit snags with HUD until you've done this about three years. I'll say that in terms of the PIT data, not everything gets reported to HUD that you all collected, like the fire zones, you know, where people came from? You can be thinking in your strategic planning mode, just for simple evaluation frameworks, and once it gets up and going, then you can measure down to the level of the subpopulation. I liked what you said, Linda, about making sure everyone is counted. Because a lot of times that's where problems can be mitigated, in the nuances. It's not that 500 people were individuals and 30 were families. It might be in the tribal lens that you can focus some of the efforts. Once you get, like, Pastor Shannon did a great job of slicing and dicing that PIT data beyond, way beyond what HUD cares about. I think that's a place for you all to start with, like, your strategic planning. Um, so that's just kind of information about the HIC PIT. They haven't really finalized everybody yet; they'll be doing this work probably through the end of September for all CoCs. And then, it, you'll get a notification at the CoC level probably Scott, you'll probably receive that notification that everything's been approved and expect it. And so, you'll get final numbers coming out of that. So that's that guy. Um, okay. What's going on with the Apricot contract.... Yeah, just so everyone knows that once all the execution sides are done between the vendor and Lake County, we're looking at about ten working days to get a Production System going, which is the official live Apricot system for Lake County. Within that, then, some of these other assessments are going to be delivered. What I'm trying to do because this is just getting, we're got a couple deadlines coming up October first that need to be met. Technically for you to be compliant is one, you need to have the coordinated entry assessments in place and the data elements in place. We're working on building that in the back-end. Because we aren't able to meeting as a committee, the great thing you did is decide that housing problem-solving is going to be one of your steps. And that's actually a really big decision and a hump to get over. So, what we're doing is, I'm taking some example of housing problem-solving assessments here and there and doing what's called a data dictionary. I'm not building anything in the software, I'm doing it in Excel so we can discuss it. Once those elements are decided on it, it will be very quick to build it in Excel, we can discuss. The vendor is sending me the hard copies of the VI's for that form, that they're including, once the software goes into production. So we can at least get hard copy forms going, knowing the exact order the field says they will appear on the screen. So as soon as possible that you want to engage in outreach and do that outreach for that, we should have the final, final ones done, on hard copy in about a week. The place that we're going to need a little bit of boost before the, I'm saying, probably before the twentieth of this month is the custom fields that you want to track. And we've talked about those a little bit, like, Pastor Shannon, I know we've spoken about what Lake County city somebody considers their home. Those things will need to be built on a separate mini-assessment that

will follow through the work flow. We're going to need to nail down those fields probably in the next three weeks. I'm trying to work on those in parallel so that when this is live those things are there, and then the decision becomes, who's out assessing, who's going to do the assessment work, who's going to start entering the data. We can do that in October, but I'm going to say that you're compliant with having all the elements in your HMIS by 10/1, that's the federal deadline. I'm just doing everything to the side that I can do until we can get to that point. There is one reporting deadline that I'd like to see Lake County attempt to do even if it doesn't look good this year, or it isn't what everyone would think. It's a big report called LSA, that is Longitudinal System Analysis. It's a converted report from what we used to call AHAR. It has kind of the same purpose, which is, it informs at a very high federal level. It's a system-level report so, focused really on rapid rehousing programs, like, how long are people staying and where are they going to. So that's some demographic information in there. LSA gets submitted in late October for the draft, and regardless what that looks like for Lake County, I want to submit that, because it establishes a baseline for your CoC applications. I'm getting a sense from contacts that I work with that there's not going to be a full CoC application process this year, Linda, that it's going to be a renewal process only. So that's okay for you, because that just means there's no new domestic violence money or money for youth or that kind of thing. Bonus funding in HUD is very competitive so I don't think it's going to matter. If and when the NOFA comes out, I think you're going to see the ability to get the planning money again. And then, because these things kind of like, are what we call waterfall, like, this has to finish before this gets finished, I think you're going to want to apply for HMIS funding on this year's CoC if you're eligible because I don't know what the government is going to end up doing. We just want to be ready in the next month or so to say, we have a fully-functional system, coordinated entry is built-out, we're doing prioritization, and we've got a group managing prioritization. So that's really what's going on with the software in Apricot. I know Adam's been contacting a couple of you on the call today, I don't know, Delores, if you've had a chance to actually connect with Adam, I've been trying to follow those emails but it's been a really busy week for me. But I know Delores, and Phyllis, and then if Sandra Stolfi's on the phone, are the three. And then the gentleman, Scott, that you all sent the... oh, gosh, the new project that you sent a couple weeks ago. So he's built that, he's already built that in there. It's just a matter of getting people going and on board. Um... yeah, LSA, I think you need to submit LSA, it's probably not going to be great. Just to give people a little background on LSA, it's a revision of AHAR, and it was such a coding mess at the level of HUD that they skipped submission of LSA last year, so you're actually getting in on the proverbial ground floor. That's why I think it would be... yes, it's Teddie Pierce, Rachel. So, that's LSA. And, I just want to really, like, um... just reiterate for you that the first year you go through these really detailed processes, whether it's strategic planning, or your PIT count, or your HIC. The first real year that you have is always a rough and tumble for all things HUD. So don't be too hard on yourself, because I keep getting feedback that HUD's very, very happy with your progress. So, as frustrated as you might feel, you're probably, like, light-years ahead of my county, who's been doing it for a lot of years. Just keep up the good work, we will hope to know about contract next week, and I know there's some

other dependencies on that contract that need to be in place. So I'm hoping in the next few days we can have an idea when this is all going to be wrapped up. From that day forward, when everything's legal, you're going to have ten days to get a production site and another maybe two weeks to get admin scheduled, so you're looking at a month, I think, I think realistically to get things done. I don't know, Cindy, do you have any feedback?

- Cindy: Nope, that was great, that was everything I wanted it to be and more!
- Teddie: Okay, good!
- Cindy: Thanks, Teddie.
- Teddie: Yeah, you're welcome. So, any other questions from anybody? And Holly, we can have Adam connect with you and see how things are going. We have 142 clients, we haven't had a big kick-up in clients being put in the system over the past 3 weeks but I think once Delores and Sandra and Phyllis get the paperwork in order we'll probably see another, like, oh, gosh... maybe, like, seventy clients go in.
- Chris: Good, good. Glad to hear it's working and we're moving forward.
- Teddie: Yeah, it's not quite according to this step, then this, we have to keep things in tandem and moving forward. So I'm done with that.
- Chris: Thank you Cindy and thank you Teddie for the updates.
- Doreen: We were going to have a big training on how we're going to do it all?
- Teddie: Yeah, we need to contract executed to do that.
- Doreen: Okay, no rush.
- Teddie: We want to do administrator training, and that's more on the setup, and then I'm going to invite anybody who wants to be in on admin training to do that. So, we've got to schedule that with the vendor. And then we'll do the big user training afterwards.
- Chris: Once we get the contract through, we'll be coming through with other stuff.
- Teddie: Alright, so I'm going to drop off, but thanks everybody, you're all doing a really, really outstanding job, so don't feel anything different. You've done remarkable, and making remarkable progress.
- Chris: If they say otherwise, send them my way.
- Teddie: Alright, thanks.

CoC Committee Updates – Rev. Shannon Kimbell-Auth, PIT Count

- Shannon: Chris, can I go next? I'm going to keep it very brief, which is to say, today, I'm going to send out the Doodle poll to the entire CoC for anybody who wants to be in the PIT count committee meeting to choose from times committee. If you're in the CoC and not on a committee yet, I want to encourage you to sign up for the PIT count committee. We have five months and we are usually much further ahead in the process than we are by now. If you don't see that tomorrow, please contact me directly. I'm not going to say anything else just, fill out, and join me, thank you.
- Chris: So, the other thing I want to say is, committee members. Make sure that your meeting times and dates, if you already have those set, give them to Morgan and they'll be on the webpage. Let's make sure, committee members, to get that on there so people know how to register and get involved.

- Shannon: So, Chris, is that enough for us to send it to Rachel for her to put it on there, or do we need to do something else? So if I make my Doodle poll, and she can see the time date, can she not make a Zoom link and send it out? Or does that go to Shannon, or?
- Chris: As far as the webpage, Morgan's the one who does the webpage. Rachel's the one doing the minutes and taking care of the voting and that kind of stuff. So... yeah.
- Shannon: Great, thank you.

CoC Committee Updates – Delores Farrell, Performance Review

- Chris: So, Delores. I know you're not officially voted in yet, but let's see what you have to say.
- Delores: Well, I'm also very excited and I wanted to echo what Shannon said about how, anybody who's on this meeting right now, the performance review committee is in need of folks to help us walk through all these processes. And you heard, uh, you know, we're getting quite a bit of money coming in now, and, so, we are in need of help to make things happen. You know, with this money. So, in our last couple of meetings we came up with a process starting from when we first hear about funds available, through bringing it to the continuum, getting a resolution, taking it to the executive committee, uh, and moving forward. So, we got all that squared away and, for example, with HHAP, right now, on Tuesdays, we are going to create the interview questions, and we're going to vet a panel for the HHAP funds. On the eleventh we're going to have a Q&A on Zoom for the applicants so that they can come on and ask any questions they want about the RFP and hopefully we can answer those. The applications for the HHAP grant, like Scott said, the deadline is September 25. All the applications are due. On the 9th, we are going to actually hold interviews for our applicants. And on the 15th, we are going to present the outcomes to the executive board, and there's going to be a soft announcement and the appeal period will start. There will be a time when people can appeal their score or something like that in writing. And by the fifth of November, which is our next CoC meeting, we plan to announce the recipients of this HHAP award. And the next day, we will probably make the public announcement, the press releases, et cetera. So, we did a lot of work in the last couple weeks working out the sequence of things and trying to figure out when we're supposed to do something. And we've got it down now where we want to have a process for each one of these grants, so we can track where they are, and what we should be doing, in what time period. So, I really appreciate it. Now, the next part, for the performance review committee, is to actually look at grants that are already out there, right now, that are open, and working. We should be evaluating them and their performance. So, that's going to require the performance review committee to actually get those. Get the information about the proposals, the budgets, and all the rest of that. Evaluate how they're doing, and give feedback to Behavioral Health and the Executive Board. So, we really need some people on this committee to make all this stuff happen. If you're interested, somebody call me, raise your hand, get my phone number, send me an email, or whatever. Because we've got a lot of work to do with these grants. Like I said, the next thing that's coming up is the, uh.... Is that we're creating these interview questions for the HHAP applicants.

- Chris: So the whatever's going to be the webpage. The whatever's going to be where the link is how to get involved. That's the 'whatever it is'.
- Delores: Okay, so I need to get in contact with Morgan. Get my information on the webpage.
- Chris: Absolutely. Get on that next meeting.
- Delores: Gotcha.
- Chris: Okay, so any questions for any of the committees? I don't think I missed anybody, right? No? Any questions for committees, anybody, anything we've talked about so far?

Program Coordinating Committee Updates – Kelli Page and Teresa Wold

- Chris: Okay. Program coordinating committee updates. Kelli? Teresa? Okay. None of that. Okay

New Business, Member / Organizational Announcements – Allison Panella, Hope Rising

- Chris: Okay, so no to the business member organization announcements, we were supposed to have Allison, but she had to hop off, she had a different meeting she had to get to so she asked if we could push that back to next meeting. Rachel, we'll just make sure that goes on the agenda, just keep it as new business on the next meeting. What about organizational announcements? Anybody have any announcements from your organization? Holly, yes, you're raising your hand. Make sure you un-mute yourself.
- Holly Masterson: Hi, I'm Holly from the Lake County Office of Education. We're still looking for students for our, um, Student Housing Assistance Grant. And we've changed the application to make it easier to apply for it. And we're going to be posting flyers and sending out the new application. If you want an application, I'll put my e-mail in the chat, and you can e-mail me, and I can send you a new one. And we've also changed the assistance amount money from \$400 to \$500 a month.
- Chris: Thank you for that Holly. Anybody else have organizational announcements. Kim? I don't think we can hear you, Kim.
- Delores: Can't hear you.
- Chris: Still can't hear you. I can read lips pretty well but I can't hear you.
- Shannon: She'll type it in the chat.
- Chris: Yeah, type it in the chat. That way it can be captured.
- Jolene: I think one of the things she was going to say is that our SLE has four... five openings, Kim? Is that correct? So, if you know any mothers with children that need help. Oh, she's typing it.
- Chris: Yeah.
- Jolene: We have openings. So, if you have moms with kids who are homeless who want to live in a shared, sober environment while they get on their feet, let us know!
- Chris: Got it. Any other member announcements, organizational announcements? All right, um... So. Is there anything else for the good of the order before we adjourn?
- Delores: Chris, I had a question about where the applications for membership, those are online, right?

- Chris: Correct, they are online.
- Delores: Okay, and who do those go to, you?
- Chris: Yes, send those to me, and what I do is keep them on file, keep a lot. And so, I took a screenshot of everybody who was here, and I'll make sure I get those names to Rachel. So, when we do our vote, she'll have that, and we can include that in our minutes. All right, so, we're on the bottom part of our agenda, which means we need to have a motion to adjourn. So...

Adjourn – Chris Taliaferro

- Shannon: I will move we adjourn.
- Delores: Second.
- Chris: Alright, before we adjourn, I want to say what Kim has to say. [See 'CHAT'.] I know she took all that time to type it, so I wanted to make sure I said it before we all left.
- Shannon: Thanks Kim!
- Chris: Thanks Kim, and thanks everybody for being so involved. Let me know if you have any questions and I look forward to seeing you next month.
- Kim Tangermann: Thanks all!
- Kim Guerra: Bye!

CHAT

From Morgan Hunter to Everyone: 03:00 PM

Agenda link

<https://www.lakecoc.org/meetings>

From Shannon Kimbell-Auth to Everyone: 03:03 PM

Thanks, Kim!

Welcome, Rachel!

From Deanna Fernweh to Everyone: 03:03 PM

Welcome Rachel!

From Shannon Kimbell-Auth to Everyone: 03:07 PM

Allison says she is muted

From Gina Hutchins to Everyone: 03:09 PM

Thankyou!!!!!!

From Shannon Kimbell-Auth to Everyone: 03:14 PM

The vote to move me from HMIS to PIT is still valid.

can the bylaws be shared on the screen while we are having this discussion?

From John Mitchell to Everyone: 03:15 PM

How can I get a copy of the bylaws?

From Linda Hedstrom to Everyone: 03:16 PM

Hi. Was this on the agenda posted three days ago? If not, you can't take action on this right now.

And you'll need to continue the discussion next meeting when it is on the agenda.

From Morgan Hunter to Everyone: 03:17 PM

Bylaws link: <https://www.lakecoc.org/by-laws>

From Shannon Kimbell-Auth to Everyone: 03:20 PM

Grant selection working group verses committee? Does that mean we would not vote on grant selection team?

From Linda Hedstrom to Everyone: 03:24 PM

Motion should be to place grants selection committee on next agenda for extensive discussion?

From Teddie Pierce to Everyone: 03:28 PM

I am happy to send you Alameda's committee structure too

From Todd Metcalf to Everyone: 03:47 PM
I promise to stop talking!

From Shannon Kimbell-Auth to Everyone: 04:05 PM
Great job Strategic Planning Team!

From Kim Tangermann to Everyone: 04:08 PM
the strategic planning committee did a great job. I love the presentation.

From Carrie Manning to Everyone: 04:15 PM
I'd love to help on the strategic planning committee

From Shannon Kimbell-Auth to Everyone: 04:16 PM
The second Friday of the month at 11am we have a direct care partner meeting. The first hour is about expediting referrals and processs for our clients, the second hour is about housing navigation.

From Holly Masterson to Everyone: 04:38 PM
hmasterson@lakecoe.org
If you would like a student housing assistance application

From Kim Guerra to Everyone: 04:39 PM
not five openings
3 currently

From Kim Guerra to Everyone: 04:39 PM
thanks Jolene!
Also, NEST has an opening ideal for a pregnant mother or parent with a newborn
AND, the Harbor on Main Youth Resource Center is offering virtual support groups, emergency preparedness and response programming, sidewalk service (food, water, hygiene supplies), and is available by appointment
Please call 707-994-5486 for an appointment
THANKS CHRIS!

***Note: From Shannon Kimbell-Auth**

Good morning, COC!

The PIT Survey Strategy Meeting for Lake County will be Wednesday, September 9 from 8am to 9am. All are welcome!

Agenda:

Introductions

What we've learned from past counts that should inform the next

Subcommittees:

- Medical Providers
- Law Enforcement
- Educators
- Locations and Meals
- Homeless Sheltered (HIC)
- Veterans
- Equity and Incentive Bags

Next Meeting?

<https://us02web.zoom.us/j/84336892725>