



## Lake County Continuum of Care General Meeting Agenda

**Date:** December 5, 2024

**Time:** 3:00 P.M.

**Meeting Location:**

Lake County Office of Education 1152 S Main St, Lakeport, CA 95453  
 Hope Center Hope 3400 Emerson St, Clearlake, CA 95422

**Zoom Meeting Information:**

Join Zoom Meeting

<https://us06web.zoom.us/j/4190113465?pwd=cE5zMnBmSTZWS2htMk0xa01hR0psUT09>

Meeting ID: 419 011 3465

Passcode: LCCoC

Phone: 669-900-6833

**Agenda Packet:**

Please visit our website at [www.lakecoc.org](http://www.lakecoc.org)

**Lake County Continuum of Care Vision Statement – The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in Lake County.**

**In connection with any actual, possible, or perceived conflict of interest, an interested party must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the CoC Board.**

**1. Welcome – Bruno Sabatier – Chair**

**2. Call to Order:**

2.1 Roll Call

<b>Voting Executive Committee Member</b>	<b>In Person</b>	<b>On Zoom</b>	<b>Absent</b>
Chair – Bruno Sabatier	X		
Vice Chair – Doreen Gillmore	X		
Lived Experience Chair – Dustin Lawson		X	
HMIS/CES Chair – Heather Frawley	X		
Interfaith Chair – James Murdock			X
Performance Review Chair – Holly Hana	X		
Point in Time Chair – Vacant			
Strategic Planning Chair – Ana Santana			X

Government Official Chair - Nicolas Walker	X		
Secretary - Melissa Kopf (non-voting)		X	
Administrative Entity - Scott Abbott	X		
Quorum Met			
<b>American Red Cross</b>			
Shannon Kimbell-Auth			X
Gabriella Perez			
<b>Any Positive Change</b>			
Annunziata J.P. van Voorene			X
Linda Hatfield			X
<b>Board of Supervisors</b>			
Supervisor Michael Green			X
<b>AHCL Coordinated Entry</b>			
Heather Frawley			
Christina Dalro			X
<b>Community at Large</b>			
Barbara Christwitze	X		
Caitlen Murry			X
Janet Taylor	X		
<b>City of Lakeport</b>			
Kevin Ingram			X
<b>Department of Social Services</b>			
Rachael Parsons			
Lisa Faraco			
<b>Hope Center</b>			
Caressa Smith		X	
<b>Lake County Behavioral Health Services</b>			
Elise Jones			X
<b>Lake County Community Foundation</b>			
Annette Kamaloni		X	
<b>Nation Finest</b>			
Kate Mather			X
<b>North Coast Opportunities</b>			

Justin Gaddy		X	
<b>Probation</b>			
Meredith Noyer	X		
Wendy Mondfrans			X
<b>Project Restoration</b>			
Ronni Duncan	X		
<b>Redwood Community Services</b>			
Kimbralee Guerra			X
<b>Scott's Valley Band of Pomo Indians</b>			
Tiffany Montiel			X
<b>Supporting Bright Futures</b>			
Angelique Cole		X	
<b>Sunrise Special Services Foundation</b>			
Annie Barns			X
Nancy Hernandez			X
<b>Woodland Community College</b>			
Mary Wilson		X	
<b>Veterans Affairs</b>			
Diana Gutierrez			X

2.2 Attendance Review: Tiffany Montel from Scotts Valley Band of Pomo Indians, Annie Barns and Nancy Hernandez from Sunrise Special Services Foundation, and Supervisor Michael Green have not been present. Melissa to reach out to request presence at a CoC meeting before removing them from CoC membership.

2.3 Additions or Changes to the Agenda - No changes.

2.4 Approval of November 7, 2024, Minutes

Motion to approve the November 7, 2024, General Meeting Minutes by Heather Frawley.

Seconded by Doreen Gilmore.

Voting, Unanimous

2.5 Conflict of Interest – Statement from Chair Bruno Sabatier.

### 3. Public Comments:

3.1 Open for Public Comments – 3 Minutes Each

3.1.1 Wendy Manfred's – Chief Probations Officers of CA, which consists of 59 different Probation Officers in the state. Each year we recognize individuals who

work with people who are justice involved and who have made a huge impact in our community. – This year Mary Wilson was nominated and chosen to receive this award. I wanted to thank Mary for everything she does for us and all the people we work with. We appreciate you so much. Thank you, Mary, this is a well-deserved award.

- 3.1.2 12/18 from 4 to 7 PM is the Compassion in the Cold event at Hope Center. Every year around December 21<sup>st</sup> CoCs and homeless service providers are encouraged to hold a memorial for the National Persons Experiencing Homelessness to honor and remember the lives lost in the past year due to homelessness. It's a time for service providers to come together and recommit to ending homelessness. There will be a hot meal of chili, cornbread, and hot drinks. We are taking donations of jackets and blankets.
- 3.1.3 Derek – Success Story – One of our Builders in Workforce Development Career Fundamentals team struggled with many barriers and housing was one of them. He is in Hope Center. He has been growing by leaps and bounds over the last three months and is now housed. We received feedback from a company he is working under. He was given a perfect score. He is an excellent worker. We are recruiting for our next crew for the spring.
- 3.1.4 Bruno went to SoCo. Went on a tour of their juvenile justice center. Went to their CoC which is through their Human Services Department. I am opening up conversations with them to find out what they are doing, and what grant funding they are getting that we are not. How can we work together? Jessica Homes with Catholic Charities. They build a beautiful facility in Santa Rosa that takes up an entire block. They have an admin center to get people to where they need to be, a shelter, housing, and childcare for people to go to school, and workforce development so their children will be cared for. The numbers they were sharing were up to 2600 people.

#### **4. Action Items:**

- 4.1 Voting Membership Changes (New Members/Officers)
- 4.2 Voting on PIT Committee Chair – Shannon Kimbell-Auth
  - 4.2.1 Motion to accept Shannon Kimbell-Auth as PIT committee Chair by Heather Frawley.
  - 4.2.2 Seconded by Holly Hana.
  - 4.2.3 Unanimous
- 4.3 Voting on 2025 LCCoC Governing By-Laws – Changes are we stated everyone is a volunteer except for our lived experience. The Lived Experience Chair can receive compensation for being on the executive committee but no one else can. Compensation is \$75 per meeting. Added Housing Authority to the executive committee.
  - 4.3.1 Motion to approve the 2025 LCCoC By-Laws by Heather Frawley.
  - 4.3.2 Seconded by Ronni Duncan.
  - 4.3.3 Unanimous
- 4.4 Requesting nominations for the following Executive Committee Chair:
  - 4.4.1 Performance Review – Caressa Smith nominated by Roni Duncan.
  - 4.4.2 Strategic Planning Chair – Ana Santana nominated by Nicolas Walker
  - 4.4.3 Government Official Chair – Nicolas Walker nominated by Heather Frawley
  - 4.4.4 Public Housing Authority Representative – Rachael Parsons nominated by Heather Frawley
  - 4.4.5 All nominations will be voted on in January.

#### 4.5 Move January 2, 2025, meeting to January 9, 2025 –

- 4.5.1 Motion to move the January 2, 2025, monthly meeting to January 9, 2025, by Heather Frawley.
- 4.5.2 Seconded by Nicolas Walker.
- 4.5.3 Unanimous

### 5. Presentations

#### 5.1 HDAP – Prevention and Diversion Program – Malinda Lar

- 5.1.1 CalWorks Housing Programs Housing Support Program - CalWORKs eligible families who are homeless or at risk of homelessness for whom THA/PHA is not a solution may be referred to the Housing Support Program (HSP) to meet their family's housing needs. HSP is operated in partnership with North Coast Opportunities (NCO) under a "housing first" model. The referral to HSP is made by the CalWORKs Eligibility Specialist.
- 5.1.2 Family Stabilization Program CalWORKs families where at least one parent is participating in Welfare-to-Work may be eligible for the Family Stabilization Program (FSP), which can provide a variety of flexible supports including housing assistance to deal with a crisis. The Employment & Training Worker handles the Welfare-to-Work case screens and assists the family with FSP if they are eligible.
- 5.1.3 Diversion Services - The county determines if you are eligible for diversion services. Diversion services are intended for individuals who: May benefit from these services and could avoid the need for monthly cash aid. Are eligible for cash aid. Need cash or non-cash assistance to address a current need or emergency. You can only receive diversion services at the time of application.

See Presentation on page ??

TANIF is CalWorks but TANIF is strict. I believe the clock is at 48 months now. With CalWorks you can receive benefits until your child is 18.

Pregnant Youth are eligible for CalWorks after 2 months of pregnancy.

Discussion on the CoCs prevention funding and how we can partner with DSS for prevention and diversion programs and other supports from Hope Center. Discussion on having the information in one spot for all homeless service providers to access for clients.

#### 5.2 Supporting Bright Futures Sober Living House – Angelique Cole

- 5.2.1 I own properties and want to help people with my properties. My goal is to collaborate with the CoC and utilize my properties which typically struggle with housing. I have cultivated a network of Like-minded landlords.
- 5.2.2 My approach is a shared housing model, that makes it affordable through grants, organizational funds, and private pay. I am working on ECM approval through CalAIM.
- 5.2.3 Our first house is contracted with Lake County Probation. We provide a crucial steppingstone for those transitioning back into society. This will include providing resources, job placement, access to food and healthcare services, and pathways to permanent housing. This is a transitional housing model with stays of 3 to 12 months.
- 5.2.4 This is a structured house with rules. Participants must be actively looking for work or working during the day. There is internet access to look online for job searching and applying for resources.
- 5.2.5 Community connections – resources in the house for them to get back on their feet. The success relies heavily on collaboration. I am actively looking for groups

that would benefit most from the shared housing approach. This can include recovering addicts, the elderly, etc.

5.2.6 The first home is in Clearlake and can house 10 people. The second house is in process for SLE or elderly housing. We are exploring various funding sources to expand the program and house more people in need. I am hosting a grand opening soon. I will be sending out invitations.

## **6. Committee Updates:**

### 6.1 HMIS/CES – Heather Frawley

6.1.1 Data cleanup in the HUB, HMIS/CES projects are accurate. CCS contract about to be signed. Once the contract is signed, we will have a mass training.

### 6.2 Interfaith – J Murdock Flyers

6.2.1 We are finalizing the last step for the 2024 plan. We have flyers I will be handing out. We are developing a plan for the laundry services. The plan is for a community member will go to one of the laundry mats, purchase a card with \$5.00 load it with funding, and bring the card to the church and place it in the offering basket, the pastors will bring the card back to me, I will get it to the Hope Center, Restoration House or wherever so we keep the cards in circulation. We now have an email address, [lakecountycares@gmail.com](mailto:lakecountycares@gmail.com). Pastor Shannon is helping with a survey for 2025. We are trying to figure out how to better use our churches.

6.3 Are we getting this onto social media? If Melissa posts something on the website, it can be automatically posted to Facebook. Megan Morgan will be adding the resources brochure to the Behavioral Health website. Melissa met with Sage to discuss data and data cleanup.

### 6.4 Performance Review – Holly Hana

6.4.1 Reviewed RCS, no findings for the HOME SLE, there are findings in RCS shelter. I will meet with Melissa and Sage and come up with an action plan. HMIS data was missing.

### 6.5 Point in Time Count – Shannon Kimbell-Auth – Absent, Melissa reporting.

6.5.1 Counting Us App questions presented. Requesting approval from the CoC. Questions reviewed with the CoC. Foster care and justice-involved questions changed to gather better data.

6.5.2 Shannon met with the 7 local tribes to discuss gathering data. The Tribes request that we only ask about the 7 tribes. The request from the PIT count is to honor their wishes and only ask about the 7 local tribes and having one option as “other”.

6.5.3 Motion to approve the PIT questions by Ronni Duncan.

6.5.4 Seconded by Heather Frawley.

6.5.5 Unanimous

### 6.6 Strategic Planning – Ana Santana

6.6.1 Gaps Analysis has been posted to the CoC website and is in the agenda packet.

6.7 Administrative Entity Reports – Scott Abbott/Elise Jones/Christine Andrus/Melissa Kopf

6.7.1 Melissa has been working on getting our reporting done.

6.7.2 The RRH RFP will be posted soon and ESG will be out this month.

6.7.3 Encampment Resolution grant reached out and asked for corrections and we did that.

6.7.4 CoCBUILDS application has been submitted to HUD.

7. **Shelter Updates:** AH is having a grief support group for family and friends who have lost family and friends to substance use. We will be holding the group one a month in 2025.

7.1 Hope Center – At capacity, working towards Compassion in the Cold Event 12/18/2024

7.2 The NEST – No report

7.3 Project Restoration – 1 female bed looking to be filled in the next day or so.

7.4 Xamitin Haven – 1 Female bed, one night only bed available. Intakes are Mon – Thur 1-3 pm. ECM services – expanded to Clearlake we need more referrals. In-house NA meetings are on Thursday at 4 pm. Requesting donations. This will be my last meeting. Am transitioning to another position in RCS.

7.5 Scotts Valley SLE – No report

8. **Adjournment:** 4:58 PM



## Lake County Continuum of Care Executive Committee Meeting

**December 5, 2024**

**3:30 p.m.**

**Agenda**

The Lake County Continuum of Care Executive Committee meets the first Thursday of each month, at 3:30 p.m. at 1152 S Main St, Lakeport California, and Hope Center 3400 Emerson St, Clearlake, CA 95422.

All Lake County Continuum of Care Executive Committee Voting Members are required to attend in person per the Brown Act.

The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Continuum of Care Executive Committee meeting should be made in writing to the Secretary of the Executive Committee at least 48 hours prior to the meeting.

For the Agenda Packet, please visit our website at [www.lakecoc.org](http://www.lakecoc.org)

### **Zoom Meeting Information:**

Join Zoom Meeting

<https://us06web.zoom.us/j/4190113465?pwd=cE5zMnBmSTZWS2htMk0xa01hR0psUT09>

Meeting ID: 419 011 3465

Passcode: LCCoC

Phone: 669-900-6833

**Lake County Continuum of Care Vision Statement – The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in Lake County.**

**In connection with any actual, possible, or perceived conflict of interest, an interested party must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the CoC Board.**

- 
1. Call to Order
    - 1.1 Roll Call

<b>Voting Executive Committee Member</b>	<b>In Person</b>	<b>On Zoom</b>	<b>Absent</b>
Chair – Bruno Sabatier	X		



Vice Chair – Doreen Gillmore	X		
Lived Experience Chair – Dustin Lawson		X	
HMIS/CES Chair – Heather Frawley	X		
Interfaith Chair – James Murdock	X		
Performance Review Chair – Holly Hana	X		
Point in Time Chair – Vacant			
Strategic Planning Chair – Ana Santana	X		
Government Official Chair - Nicolas Walker	X		
Secretary - Melissa Kopf (non-voting)		X	
Administrative Entity - Scott Abbott	X		
Quorum Met Y			

## 1.2 Additions or Changes to the Agenda

### 1.2.1 None

1.3 Approval of November 1, 2024, and November 7, 2024, Minutes Tabled to next month

### 1.4 Conflict of Interest

## 2. Public Comments

### 2.1 None

### 2.2 Open for Public Comments – 3 Minutes Each

## 3. Monthly Financial Review

3.1 Request to have total funds at the bottom of the column for total funding.

## 4. Executive Reports/Action Items

4.1 PIT Count Budget from HHAP Round 3 – Discussion on how much is requested and where the funding is coming from. We can use some of the HHAP funding for the PIT count.

4.2 Motion that the CoC Executive Committee approves any money for the PIT Count that can be reimbursed from HHAP round 3 within reason, not to exceed \$20,000 by Doreen Gilmore.

4.3 Seconded by Ana Santana.

4.4 Roll Call – Bruno Sabatier, Yes, Doreen Gillmore, Yes, Dustin Lawson, Yes, Heather Frawley, Yes, James Murdock, Yes, Holly Hana, Yes, Ana Santana, Yes, Nicolas Walker, Yes.

4.5 Motion Passes

#### 4.6 Youth Set Aside Grant Contracts:

4.6.1 Adventist Health Clear Lake Youth Set Aside

4.6.2 Motion to move this to the Board of Supervisors as amended by Doreen Gilmore.

4.6.3 Seconded by Holly Hana

4.6.4 Roll Call – Bruno Sabatier, Yes, Doreen Gillmore, Dustin Lawson, Yes, Holly Hana, Yes, Ana Santana, Yes, Nicolas Walker, Yes.

4.6.5 LCOE Youth Set Aside

4.6.6 Motion to move this to the Board of Supervisors as amended by Heather Frawley.

4.6.7 Seconded by Nicholas Walker.

4.6.8 Roll Call – Bruno Sabatier, Yes, Doreen Gillmore, Yes, Dustin Lawson, Yes, Heather Frawley, Yes, James Murdock, Yes, Nicolas Walker, Yes.

---

#### 5. Adjournment 5:15 PM