



## Lake County Continuum of Care General Meeting Agenda

February 1, 2024

3:00 p.m.

Agenda

### Meeting Location:

Lake County Office of Education 1152 S Main St, Lakeport, CA 95453

### Zoom Meeting Information:

Join Zoom Meeting

<https://us06web.zoom.us/j/4190113465?pwd=cE5zMnBmSTZWS2htMk0xa01hR0psUT09>

Meeting ID: 419 011 3465

Passcode: LCCoC

Phone: 669-900-6833

### Agenda Packet:

Please visit our website at [www.lakecoc.org](http://www.lakecoc.org)

**Lake County Continuum of Care Vision Statement – The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in Lake County.**

**In connection with any actual, possible, or perceived conflict of interest, an interested party must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the CoC Board.**

#### 1. Welcome –

#### 2. Call to Order: 3:00

##### 2.1 Roll Call

Voting Executive Committee Member	In Person	On Zoom	Absent	Voting
Chair – Bruno Sabatier	X			
Vice Chair – Doreen Gillmore	X			
Lived Experience Chair – Theresa Kemp		X		
HMIS/CES Chair – Heather Frawley	X			
Interfaith Chair – Debra Feidler		X		
Performance Review Chair – Holly Hena	X			

Point in Time Chair – Kara-Faye Ingram			X	
Strategic Planning Chair – Ana Santana	X			
Government Official Chair - Nicolas Walker			X	
Secretary - Melissa Kopf (non-voting)		X		
Administrative Entity - Scott Abbott	X			
Quorum Met				
<b>American Red Cross</b>				
Shannon Kimbell-Auth	X			
Gabriella Perez			X	
<b>Board of Supervisors</b>				
Supervisor Michael Green	X			
<b>Community at Large</b>				
Bonnie Blumenthal	X			
Barbara Christwitze			X	
Caitlen Murry	X			
Janet Taylor	X			
<b>City of Lakeport</b>				
Kevin Ingram	X			
<b>Department of Social Services</b>				
Lisa Faraco		X		
Rachael Parsons				
<b>Employment Development Department</b>				
Chris Taliaferro	X			
<b>Lake County Behavioral Health Services</b>				
Elise Jones	X			
<b>Nation Finest</b>				
Kate Mather			X	
<b>North Coast Opportunities</b>				
Justin Gaddy			X	
Diana Morey			X	
<b>Probation</b>				
Meredith Noyer				
Wendy	X			
<b>Project Restoration</b>				
Ronni Duncan		X		
<b>Scott's Valley Band of Pomo Indians</b>				

Tiffany Montiel			X	
<b>Sunrise Special Services Foundation</b>				
Nancy Hernandez				
Annie Barns	X			
<b>Woodland Community College</b>				
Mary Wilson	X			

2.2 Additions or Changes to the Agenda No changes

2.3 Approval of January 4, 2024, Minutes Moving forward add meeting minutes to the agenda packet

2.4 Conflict of Interest Statement made

**3. Public Comments:**

3.1 Open for Public Comments – 3 Minutes Each

- Annie Barns – Letter read to the Continuum of Care.
- Caressa Smith – Feedback from PIT. The biggest need is a place to wash their laundry.
- Veronica Solvik – Eviction matters at the January CoC. 2023 eviction is in the 300’s. This is the number of legal evictions. Actual evictions are higher due to mediation and compliance with the eviction notice.
- Veronica Solvik – Legal Services works with families of all ages and demographics. It would be unfortunate to limit access to the shelter.
- Michael Green – Annie please clarify who the letter is addressed to.
- Bruno Sabatier – At this time we don’t want a discussion on something that wasn’t on the agenda. Suggests reaching out to Annie to get that information after the meeting.

**4. Action Items:**

4.1 Voting Membership Changes (New Members/Officers)

- Presentation and Vote for Pacific Medical Resources: Karissa Jacobson Tabled. Melissa to reach out and confirm if they are still interested.
- Melissa will bring attendance to the next meeting to clean up the membership.

**5. Committee Updates:**

5.1 HMIS/CES – Heather Frawley –

- HUB has 625 individuals. We were able to get everyone who was entered during the PIT count referred out for services.
- Training was at the end of Feb. Cohort 1 is on Feb 26-27. Cohort 2 is on Feb 28 – 29. Classroom room 210 Woodland Community College. All CES-required agencies are required to attend the training.
- Need more participation in the HUB. Mandatory meeting monthly for managers and staff to keep everyone up to date. Need more by-in and participation from agency leaders for the HUB and CES.
- Need more participation in Housing Navigation and HMIS/CES work group. Housing Navigators Meeting is the 3trd Tuesday of the month from 3 pm to 4 pm.

- This will help with cleaner data. The HMIS/CES committee will be discussing HMIS training to go over the 2024 data standards and address common data errors.
- Melissa and Heather work together to reach out to all HMIS licensed users for CES HUB and HMIS training.
- Melissa's office hours are every Monday at 8:30 am and Wednesday at 3:00 pm. All HMIS Licensed users are encouraged to attend if they have any issues with HMIS or need more training.
- Melissa to send email to HMIS Licensed Users on all trainings.
- Clarification - The HUB software is CES. There will be a crosswalk built between HMIS and the HUB in the future. This will result in HMIS transmitting data to the HUB.
- Discussion on having both HMIS and the HUB being a barrier to agencies.
- Discussion on a list of agencies with their services and to start having presentation from agencies at the CoC meeting.

#### 5.2 Interfaith – Debra Feidler

- Scheduled 4 meetings every 3 months. They are on the website Feb, May, Aug, and Nov at 4 pm on Monday. It's a minimum of 4. The committee will decide if they want to meet more often.
- A follow-up call to the shelter to ask what churches responded. Getting the info back out to get more support for the Shelter.

#### 5.3 Performance Review – Holly Hena

- We completed the Monitoring Workplan and Best Practices. All committee members approved the plan. We will bring it to next month's meeting for approval.

#### 5.4 Point in Time Count – Report of January 25 PIT Count Event - Kara-Faye Ingram

- Melissa showed a brief overview of the data from Counting Us.
- Kara's engagement with the Tribes provided the best count for the Tribes.
- Clearlake PD encampment clearing the day of the PIT. Plan to sit down with PD to discuss and plan.
- Sit-down conversations should start now instead of waiting until December.
- There is a Chiefs meeting every month or so to get on the agenda to have those conversations. Chief Rasmussen clarified that Lakeport was in communication with Kara about the PIT and clearing and Lakeport did not.
- Ask to have Chief Rasmussen sponsor the agenda item at the Chief's meeting and will notify the CoC when it is on the agenda for us to support it.
- The PIT count should continue all year.
- Outreach should be conducted to help people understand the importance of safety when conducting Outreach.

#### 5.5 Strategic Planning – Ana Santana

- Strategic Plan is up at the Executive Committee Meeting.

#### 5.6 Administrative Entity Reports – Scott Abbott/Elise Jones/Christine Andrus

- MOU Update. County Counsel reviewed and made minor edits. There were edits on the welfare and institutions codes. They have been updated and sent back. Hopefully, we will have it back soon to present to the CoC, then to the BOS along with the resolution that has been developed and approved already. The Resolution authorizes Lake County Behavioral Health Services (LCBHS) to serve as the Administrative Entity and the MOU defines the relationship between the CoC and LCBHS.
- HUD CoC Competition Application.
  - Shared our CoC application on the Website and the award from HUD.
  - Explanation given on the Tiers and Allocations.

- We were awarded \$47,184 for Lake Family Resource Center and \$50,000 for the Planning Grant.
- We don't know why we weren't awarded the CoC Bonus.
- Discussion on Tier 1 vs Teir 2.

## 6. Shelter Updates:

### 6.1 RCS

#### • Ximitin Haven

- Going well. Intake and screening are Monday, Wednesday, and Thursday for a bed. We make bed decisions at 3:30. We have 3 female beds open. Filled one mail bed today. Connecting participants with the Pathways program to receive support.
- There is a 3-month stay at the shelter. There is the possibility of having an extension.
- The first scheduled checkout is on March 1. The extension form will be filled out for all the guests. The extensions will be based on health and behavior during their stay. We did the same thing at our shelter in Mendocino County.
- We have 30 people we offered the extension form to and 2 didn't turn in the extension. 28 people stayed with a 1-month to 3-month extension.
- If we have an open bed during the times between intake, we will provide the bed until the next intake. 707-263-2212 is the shelter number for those that want to leave a message. During intake, we have someone sitting by the phone to do the intakes.
- We are still in limbo on if we can take families. We are waiting for information to come back if there is lead in the building and the bathrooms are a concern for families. The building doesn't accommodate families. We are still saying no to people who must register as sex offenders until we have information on whether we can take families.
- Discussion on Maintenance at the facility. Perhaps a new MOU.
- Clarification on Families, some of the families are partners, not families with children currently.
- Discussion on volunteers at the shelter and the risks for volunteers. We need blankets, Toilet Paper, Bleach and men's pants.
- Discussion on suggestions for the shelter-house meeting with the participants, making the phones a priority, and ...

### 6.2 Adventist Health

#### • Hope Center

- Several people moved out of the Hope Center into housing.
- The Hope Center is full and has a waitlist

#### • Restoration House

- Rumor is that Restoration House may have 2 openings.

- Nest – 1 room available for a family of 2 and 1 room available for a family of 3.

### 6.3 Shelter Surrounding Conversation.

## 7. Presentation:

### 7.1 Lottowanna – Zach Swithenbank

### 7.2 City of Lakeport Navigation Center

- Low Barrier Navigation Center – we are conducting a study and a needs assessment. Potential locations, operations, budget, facility needs and most important public support. This project is a few years out. We are looking at all the services for the center.
- Ask – The project guidance team is starting, and we are asking for a member of the CoC to sit on the team.
- The CoC will add to the agenda next month to appoint a member to the meeting.
- There is a document that was approved. Request to send to Melissa to send to the CoC.

**8. Adjournment: 4:48**



## Lake County Continuum of Care Executive Committee Meeting

**February 1, 2024**

**3:30 p.m.**

**Agenda**

The Lake County Continuum of Care Executive Committee meets the first Thursday of each month, at 3:30 p.m. at 1152 S Main St, Lakeport California.

All Lake County Continuum of Care Executive Committee Voting Members are required to attend in person per the Brown Act.

The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Continuum of Care Executive Committee meeting should be made in writing to the Secretary of the Executive Committee at least 48 hours prior to the meeting.

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- 
1. Call to Order
    - 1.1 Roll Call

<b>Voting Executive Committee Member</b>	<b>In Person</b>	<b>On Zoom</b>	<b>Absent</b>	<b>Voting</b>
Chair – Bruno Sabatier	X			

Vice Chair – Doreen Gillmore	X			
Lived Experience Chair – Theresa Kemp		X		
HMIS/CES Chair – Heather Frawley	X			
Interfaith Chair – Debra Feidler			X	
Performance Review Chair – Holly Hana	X			
Point in Time Chair – Kara-Faye Ingram		X		
Strategic Planning Chair – Ana Santana	X			
Government Official Chair - Nicolas Walker			X	
Secretary - Melissa Kopf (non-voting)		X		
Administrative Entity - Scott Abbott	X			
<i>Quorum Met: Yes</i>				

- Motion to allow Kara to vote due to extenuating circumstances by Ana Santana.
- Seconded by Heather Frawley.
- Roll Call - Bruno Sabatier, Yes, Doreen Gillmore, Yes, Theresa Kemp, Yes, Heather Frawley, Yes, Holly Hana, Yes, Kara-Faye Ingram, Yes, Ana Santana, Yes.
- Motion passes.

1.2 Additions or Changes to the Agenda - None

1.3 Approval of January 4, 2024, Minutes Table to March

1.4 Conflict of Interest

## 2. Public Comments

### 2.1 Open for Public Comments – 3 Minutes Each

- Sage HCD put out a NOFA for the Housing Support + program. Application is due in April.
- Melissa to investigate and send out the HOME AR grant

## 3. Monthly Financial Review - Tabled

## 4. Action Items:

### 4.1 Sunrise Performance Review Final

- Annie shared a DV Bonus Report from Sunrise records.
- Discussion on the late submission created hardship to renew Sunrise DV Bonus Grant.
- The decision to wait until March is due to entering children into HMIS for a full HMIS report.

**LCOE had a power outage. Meeting paused until in person meeting location could login to ZOOM meeting.**

### 4.2 Strategic Plan



- Motion to approve Strategic Plan by Doreen Gilmore.
  - Seconded by Ana Santana.
  - Roll Call - Bruno Sabatier, Yes, Doreen Gillmore, Yes, Theresa Kemp, Yes, Heather Frawley, Yes, Holly Hana, Yes, Kara-Faye Ingram, Yes, Ana Santana, Yes.
  - Request to bring to the plan and present to the BOS.
5. Executive Reports:
- 5.1 HUD TA Workshops
- Presentation on what the workshops include, workshop timeline and the workshops the CoC wants to attend.
  - Melissa to send info on CES Prioritization and Assessment and Partnering with people with lived experience to the CoC email listserv to request CoC involvement. Registration is due Feb 13, 2024.
- 5.2 LC CoC Fiscal Policy
- Discussion on the Fiscal Policy and the differences between the County policy and the ESG policy.
  - Discussion on the difficulty of signing off on a policy when we don't know what our finances are.
  - Discussion to wait for the Financial review before we sign off on it. The agreement has been extended to June 30, 2024.
  - Motion to approve by Ana Santana.
  - Seconded by Doreen Gillmore.
  - Heather Abstained due to covering what is outstanding and what is the CoC's recourse if we do have something outstanding, and we overspend.
  - Roll Call - Roll Call - Bruno Sabatier, Yes, Doreen Gillmore, Yes, Theresa Kemp, Yes, Heather Frawley, Abstained, Holly Hana, Yes, Kara-Faye Ingram, Yes, Ana Santana, Yes.
- 5.3 HHAP Discussion – Tabled
- 5.4 Grant Writer Discussion
- Paragons is our previous contractor.
  - Paragons do not want to work with the CoC any further.
  - Linda Hedstorm wants to contract with the CoC.
  - Discussion on if Paragons wants to continue to contract with the CoC.
  - Discussion resolved that Paragons would continue to be the CoC's grant writer.
- 

6. Adjournment – ***Time unknown due to power outage.***