



Lake County Continuum of Care  
Monthly Meeting Minutes  
March 3, 2022

Zoom Meeting Location 3:00 P.M.:

<https://zoom.us/j/95603972804?pwd=S3hMV1hpYkFkNithNS84U2ljQTJxUT09>

In attendance (all attendees may not be added to the this month's minutes)

Annita Any Positive Change

Betsy Cawn

Brian Robison

Caitlen Murry

Carrie Manning

Chris Talilefero

Darlene Holzapple

Debra Fiedler

Doreen Gilmore

Delores Farrell

Holly Masterson

Justin Almon

Kelli Page

Kimbralee Guerra

Linda Hatfield

Lorree Lewis-Crandell

Michele Dibble

Melissa Kopf

Natalie Baker

Sandra Stolfie

Scott Abbott

Shannon Kimbell-Auth

Sheryl Almon

Teddie Pierce

Tina Scott

Todd Metcalf

**Welcome: Tina Scott – Vice Chair**

*Vision Statement: The Lake County Continuum of Care is a coordinating group that aligns resources to facilitate solutions to end homelessness in our community.*

**New Membership: Tina Scott – Vice Chair**

Darlene Hozleapple- Has goals to better the community and wants to help. Voted in.

**Motions: Tina Scott – Vice Chair**

Motion to pass the February meeting minutes- Passed

**CoC Committee Updates:**



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***Brian Robison – HMIS/CES Committee***

- CES Participation is firming up
- Behavioral Health Services would like to continue providing Access Point services
- Prioritization is firming up- looking at going with something simple based on data and what HUD likes
- Quarterly review of HMIS engagement and had a discussion on licenses users who have not been active for 30 days. It's a case by case basis.
- April 1 is still a tentative date for CES.
- Teddie's presentation – (See page 4.)
- Discussion on how HMIS has been working for everyone.
- Discussion on HMIS Security and Privacy Training being canceled due to yearly review of Security Protocols updates. **Action Item: Committee to go over Privacy Policy.**
- How does someone get issued a license? Email Brian and he will bring it to the committee for a vote.

***Doreen Gilmore – Strategic Planning***

- Working 2 year report on what the CoC has been doing. **Action Item: We are adding data and if committee approves we will bring it to the Executive Board.**
- Discussion on the next 2 year plan that we hope to have be next spring, early summer.
- Discussion on Vision Statement. **Action Item: starting a working group to change the vision statement.**
- Discussion on using media to let the community know what the CoC does. **Action Item: Will bring up at the Executive Board meeting.**
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***Rev. Shannon Kimbell-Auth – Point in Time***

- Official PIT comes out in April after we submit to HUD.
- Presentation on how we get preliminary data.
- Presentation on how Counting Us app report is exported into a spreadsheet that is not sorted. Data team has to sort through all the surveys and questions to get the numbers.
- Presentation on how the data team is not getting numbers that add up and we have to continue to sort through the data record by record to see what the issues are.
- Discussion on potential options for getting the PIT numbers.
- Discussion on lessons learned for next year including Asking Simtech to give each "Yes" and "No" answers to a numerical value or conducting a second survey to capture data we want as a county.
- Discussion on comparing numbers with other agencies to get more data on who is experiencing homelessness.
- Discussion on HUD's definition of homelessness and what is qualified in the PIT count.
- Reminder to turn in original receipts to Kim Gurera to get reimbursement for the meals and supplies.

*Debra Fiedler ~ Absent*

***Sheryl Almon – Grant Selection***

- Next meeting will be on grant training documents to see if we want to keep them and



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post for ongoing transparency.

- Looking at HHAP 3 and what it offers to recommend to the committees to finalize what we will be funding. **Action Item: Discuss at Executive Board Meeting.**
- Pitch for Equity committee.

*Caitlen Murray – Performance Review*

- Had to leave early

*L.J. ~ Absent*

*Natalie Baker – Housing Navigators*

- Mapped out what we are doing in the committee.
- Committee had training on hardest to house PC-290.
- We had to pull the training back to just the navigators committee instead of the whole CoC. Lesson learned, we will discuss with the trainers first and have a sign off for the trainers before sending out the invites to the trainings.
- Committee wants to delve into Public Engagement and Landlord Engagement.
- Discussion on is it possible to house register sex offenders and that HUD will allow registered sex offenders into housing voucher programs just not lifetime registrants.

*Scott Abbott – Administrative Entity*

- Working on getting HHAP 3.
- Family Homeless Grant is competitive and ties into our Strategic Plan.
- HCD has a grant that Melissa sent out on a grant for Homelessness and Pets. This is not a grant that CoC's apply for. It's for 501 3 (c)
- Emergency Housing Vouchers process is getting tightened up. Next month we should start seeing changes.

*Tina Scott – Vice Chair*

- *Reminder the Committee Updates are just for the committee chairs to give a quick update. If you want to get into these deep conversations, please join or show up to the committee. The meetings are listed on the CoC website.*

### **New Business / Organizational Announcements**

- **New CoC Chair** – Lorree Crandell nominated self. **Action Item: Vote in April**
- **Equity Committee Chair** – Delores Farrell nominated self- **Action Item: Vote in April**
- **New Secretary** – Scott Abbott nominated Melissa Kopf – Melissa agreed- **Action Item: Vote in April**
- COVID-19 Housing Transition SSTU- Presenter had to leave. Postponed until April meeting
- Update on Vet Connect for Lake County received keys and discussion on services provided for vets.

**Adjourn: Tina Scott – Vice Chair**

Motion to Adjourn (*Motion, Second, Ayes, Nays*)



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