



Lake County Continuum of Care

Performance Review Grant Working Group April 16, 2024 - Meeting Notes

Meeting started at 3:30pm

Attendants – Scott Abbott, Melissa Kopf, Barbara Christwitz, Ronni Duncan, Doreen Gilmore, Teresa Kemp, Shannon Kimbell-Auth, Michelle Monlo, Sally Peterson, Mary Wilson.

After introductions, Teresa announced that she is moving to Colorado and will no longer be joining us. The team gave her best wishes and thanked her for her contributions.

Melissa opened the meeting with a quick discussion on the new computer software to assist the LCCoC with the entire grant process. At the next group meeting she will go through the software.

First Agenda Item – Housing and Homelessness Incentive Program (HHIP)

The HHIP funding plan was adjusted to the lower amount LCCoC will receive. Scott went through the budget, and it was recommended to clarify what was awarded and what is still available for the Request for Proposal's (RFP) process. The group then went through the budget lines one at a time and clarifications were made.

HHIP offers **Prevention and Shelter Diversion**, with a budget of \$300,000. The group agreed with the recommendation to combine this funding with the HHAP Prevention funds of \$100,000 for one RFP. When the HHIP funds are received and deposited to the LCCoC, it will be recommended to the Executive Committee to proceed with a FRP for \$400,000, for a prevention and diversion program.

HHIP has a budget for **Shelter Improvements**. The group agreed on the recommendation that the shelter improvements budget be an open budget line item, that any shelter program in Lake County can make requests for shelter improvements. All requests will be submitted to the Executive Committee to be considered and approved.

HHIP also has funding for **Data Infrastructure and System Improvements**, basically the LCCoC Homeless Management Information System (HMIS). During this discussion referrals were shared with new group members on the local LCCoC HMIS.

The recommendations for Prevention and Shelter Diversion and for Shelter Improvements will be made to the Executive Committee.

Second Agenda Item – Homeless Housing Assistance Prevention (HHAP)

This discussion item was the beginning of the HHAP Youth Services FRP process, so those who may have had a conflict of interest volunteered to leave the meeting. HHAP rounds 1-4 youth funding was discussed the group agreed to the following recommendations for the RFP:

- 1.) Combine county and LCCoC funds equaling \$232,387.27.
- 2.) Add the Youth Rapid Rehousing funds of \$20,278.25 to the RFP.
- 3.) The RFP will recommend collaboration funding between agencies.

- 4.) The RFP will recommend a variety of services for families with children 0-18 years of age and for transitional aged youth 18-24.
- 5.) The RFP will recommend the following services: interim housing component, rapid rehousing, navigation services, and age specific case management and/or enhanced case management (ECM) services.

Those remaining at the meeting were all interested in being on the scoring team, which were enough to meet the LCCoC criteria.

Next steps: (1) make recommendations to the Executive Committee, (2) create the RFP with the new software, while establishing a timeline that works with the scoring team, (3) create the scoring rubric, (4) release the HHAP Youth Services RFP.

Meeting ended at 4:40pm.