



Lake County Continuum of Care
May 2019 Meeting
Lake County Office of Education
1152 S Main St Lakeport, CA 95453
Thursday, May 2, 2019
3:00pm-4:20pm

Chair: Chris Taliaferro
Vice Chair: Delores Farrell
Secretary: Kimbralee Guerra

Facilitating: Chris and Delores

Attending: Chris Taliaferro, Doreen Gilmore, Sheri Forman, Michele Dibble, Annie Barnes, Kathleen (?), Kimbralee Guerra, Gina Hutchins, Tim Williams, Sheli Wright, Billy Hartung, Michael Kimbell-Auth, Shannon Kimbell-Auth, Ana Santana, Carrie Manning, Sheila Rockwell, Scott Abbott, Cindy Stows, Janet Taylor, Kelli Page, Tawny Bailey

Meeting Called to Order: 3:06pm

Introductions/Vision Statement:

Motions:

- Approval of April Meeting Minutes:
 - 1st: Billy Hartung
 - 2nd Ana Santana

Roll Call of Current Members and those in attendance last meeting

- Review of previous meeting to determine who is currently members of CoC
 - 4 existing members in attendance who are eligible to vote
- **Action Item:**

Vote on ByLaws:

- Motion to approve By Laws:
 - 1st: Shannon
 - 2nd: Kim
- Approved as written
- **Action Item:** Chair will ensure that By Laws will be sent out via email

Membership Updates:

- **Vice Chair:** need membership established
 - **2 types of memberships**
 - *Member at large:* Live in lake County and not staff/board member/or volunteer with any organizational member- no affiliation with standing organizations-
 - *Organizational Membership:* designated person from a specific organization (LCBH, DSS, VA, etc). Need to be clear on membership



applications which organization is being represented; needs authorization from organization

- Relevant organizations must be from Lake County; if organization is out of Lake Co, individuals can be community at-large member if they live in Lake Co.
 - Organizations with multiple branches/departments; organizations may have one representative from each branch- applicants must clearly designate which branch of the organization they are representing
 - Organizations only get one vote
 - **Question:** Can an agency designate an alternate person to vote in the absence of the primary voter?
 - YES; there can be two names
 - **Question:** is there a generic membership list so that we know who is eligible to vote?
 - YES; membership list will be developed
 - **Question:** would it be helpful to include unaccompanied homeless youth?
 - YES; could be community at-large (voting) member
- These members may vote at any meeting if they were in attendance of the previous month meeting
- **Action Items:** Participants attending today should take membership applications and bring them back to the next meeting; Chair will send out membership applications to other agencies not currently in attendance.

Non-Profit Status

- Questions and concerns from the last meeting affecting whether the COC applies to become their one non-profit
 - Chair sent out grant opportunities; some opportunities made it clear that it was necessary for organization to be a non-profit
 - Chair looked into COC's throughout CA; 60% had non-profit status
 - **Vice Chair Developed Pros and Cons list:**
 - *Pros:* can apply for grant, Branch off from the county; won't lose county support; COC can assist smaller organizations in receiving, could accept donations
 - *Cons:* losing county support, competing with smaller non-profits, application for status could take about a year even
- VOTE: (4 members present)
 - 3 in approval
 - 1 abstention
- VOTE IS NOT VALID without 9 voting members present
- **Action Item:** Table voting until next month, will clearly state that the vote will be held next meeting; Will vote next meeting

No Place Like Home Updates:



- Plan is in final draft; still needs approval by Todd
- Annie shared timeline: Deadline 8/15/19
 - NEXT STEPS: Before deadline, BOS needs to adopt a resolution for the NPLH; then county needs to submit to the state at least one applications no later than 2/15/2021
 - Comments needed within the next two weeks or before the draft is submitted to the BOS
 - BOS Role: to adopt the plan not to determine what the project is (?)
 - RFP will be available approximately: July/August (by 8/15)
- **Action Items:** Annie I send out document for review and discussed at next meeting; COC members to provide input prior to next meeting or at the BOS meeting.

Committee Updates:

- **HMIS:** Michael was co-chair and resigned in previous meeting; Scott Abbott: Rev Shannon is willing to take over the lead chair of this agency;
 - Update from Scott Abbott (LCBH): could see using Pathways as a tool to be used in conjunction with other projects (Innovation Steering Committee); agencies and organizations needing new data systems and Pathways meets these requirements; (May 10th) Camden Coalition will be coming out to discuss Pathways with Rev Shannon
- **Action Item: Agenda Items:** Vote for Chair of HMIS committee (Rev Shannon); Vote to use Pathways for HMIS System
- **PIT:** Kim gave update in Megan's absence. Discussed ideas for cooling centers during th Summer.
 - Rev. Shannon suggested partnering with the shower trailer and doing a week-long event at multiple sites
 - Kim referred Shannon to speak with Megan directly
- **Strategic Planning:** Reviewed committee agreements and expectations; requested volunteers to be a part of this committee.
 - **Action Items:** needs nominations for chair and committee members; need agenda item for vote
- **Performance Review:** Reviewed committee agreements and expectations; requested volunteers to be a part of this committee.
 - **Action Items:** needs nominations for chair and committee members; need agenda item for vote; CoC chair will put out descriptions for these committees, send in email for vote in next meeting
- **Inter-Faith:** primary work has been to come up with operation plan for the shower trailer; arriving in the next two weeks. Should be getting ready for operation by the last week of May.
 - Wants to broaden the vision of the shower trailer; new mission statement created
 - Meals will be provided in addition to other services
 - Looking into including community wellness health worker
 - Would like organizational support; perhaps once per month



- Next meeting: May 16th at 3pm; Hope Center in Clearlake 3400 Emerson St. Clearlake
- No formal plan for locations

- Communications Ad Hoc: N/A

New Business, Member/Organizational Announcements:

- Praises of Zion Project: need information from organizations serving individuals who need assistance of supportive housing
- Recipients:
 - RCS: SLE
 - Praises of Zion (Utility Assistance Program)
 - Kelseyville Church: Warming Center
 - Veteran Stand Down: VA Stand Down and Resource Center
 - Healthy Start; Lake County college students housing program,
- **Action Items:** organizations need to collaborate to link consumers to these programs
 - Committee to review and update grant recipients

Website Update:

- **Action Items** N/A

Program Coordinating Committee Updates (Kelli Paige/Theresa Wold)

- No new referrals required
- Family graduated with \$10,000 and was able to go from Section 8 to homeowners

Action Items:

Motion to Adjourn: 4:20