



Grant Name: _____
 Applicant Name: _____
 Working Group Member Name: _____

Application Scoring Rubric	Possible Points	Points Scored
Executive Summary	5	0
1. Does the overview of the project cover the requirements of the Request for Proposal, including identifying the need, meeting the need, Housing First?	2	
2. Does the project plan address measurable strategies to address the severity of need, objective outcomes, and how project will meet those needs.	1	
3. Does the project demonstrate an understanding of the needs of Lake County with a corresponding design overview that aligns with these needs? This includes Youth Set Aside and outreach.	2	
Key Activities	10	0
1. Are the Key activities described in line with the eligible activities and requirements of the RFP and Housing First?	2	
2. Does the overall application include a wide range of services to assist from Street Outreach to sustainable housing?	2	
3. Does the project's performance meet equitable and objective criteria to evaluate how the project's system performance?	2	
4. Does the project's key activities address the severity of needs?	2	
5. Does the projects, best practice, action plan and key activity elements track your performance, and align with California's Housing First Policy?	2	
Equity	15	0
1. Do the activities of the overall project align with providing immediate emergency assistance for under-served populations?	3	
2. Is there an objective plan for equitable accessibility including communication with participants and outreach efforts ?	3	
3. Does the plan include equitable performance measures and a tracking system to improve equity?	2	
4. Do the action plans for outreach include equitable and cultural awareness of the underserved populations in Lake County?	3	
5. Does the staff and volunteer training include evidence-based material to promote equity, cultural sensitivity, and safety in the workplace, with participants and outreach efforts?	2	
6. Does the project describe how tracking data will be used to inform changes to strategies, best practices, and action plans to equitably and effectively increase the number of participants housed and increase sustainability in housing?	2	
System Performance Measures	15	0
1. Do the expected Performance Measures in the application align with the requirements in section 4 of the Request for Proposal?	3	
2. Does the project give objective details on tracking the total number served for a-j in the application?	2	

3. Are the performance measures reasonably attainable to meet the project type and geographic location?	2	
4. Does the Project Action Plan (addressed in the Executive Summary) address improving overcoming barriers to facilitate changes, including specific improvement strategies and a monitoring plan, and actions to initiate to facilitate implementation?	2	
5. Does the applicant identify data measures and how those data measures will analyse and be used to improve services?	3	
6. Does the project provide actions to support clients in achieving ongoing housing stability?	3	
Evidence-Based Practices	10	0
1. Does the project address evidence-based practices that will identify areas of need within the project?	3	
2. Does the applicant have historical experience in successful projects or staff experienced in similar projects?	2	
3. Does the staffing plan appear to be reliable, with realistic expectations?	2	
4. Does the project action plan, best practices and scope of services address system improvements for identified gaps in services?	3	
Budget and Cost Effectiveness	15	0
1. Does the budget break down of costs make sense for each of the major categories?	2	
2. Does the budget identify justifiably the contractor, subcontractor, staffing, and volunteer hours needed to support street outreach efforts, client supports, housing stability plans, etc.?	2	
3. Does the budget table provide detailed line items for expected expenditures?	3	
4. Does the budget narratives include objective details for cost analysis?	3	
5. Does the funding plan support proposed services in a clear and measurable way? (individuals housed; days, weekly & monthly occupancy rates)	3	
6. Did the applicant detail the projects funding summary time line (budget table) and include other funding sources, if applicable?	2	
Interview	30	
Total	100	0