



# Lake County Continuum of Care

## Grant Committee – 1. Review Principles 2. Scoring Criteria for Written and Interview

### Grant Selection Group

The LCCoC Grant Committee will identify the Grant Committee Selection Group. The Selection Group will perform those duties detailed in the Grant Selection Model to ensure project Rating and Ranking using data-driven processes and objective measures. The Grant Committee Chair, together with Collaborative Applicant (or delegate), will make recommendations for the Notice of Funding Available (NOFA/RFP), set the grant process timetable, review the Scoring Criteria, host the Question-and-Answer Session, score the project application, review the Interview Questions, interview the grant applicants, and recommend the highest scoring project(s) to the Executive Committee for funding.

### Grant Review Principles

The LCCoC Grant Committee members will uphold the following principles to ensure each applicant receives a thorough and fair review:

- Each participant will be a Continuum of Care Member and shall have experience with people experiencing homelessness.
- Members will work congenially and collegially in the group setting.
- Members will not have any conflicts of interest.
- Each member will be free of bias in the project application review process.
- Members will maintain confidentiality for both applicants and Grant Committee members.
- Each member will evaluate and score each application according to the Grant Requirements and the LCCoC Scoring Criteria.
- Members will consider **only** what is written in the application when scoring the written portion, independent of the interviews. The interview questions will be scored separately. A minimum score of 80% is required in both written and interview sections.
- Members will not make assumptions or use personal knowledge other than written information (such as LCCoC minutes) when scoring. If aspects of either the written or interview portion are unclear, then this is an appropriate opportunity to use the allotted question for that applicant during the interview.
- Participants will look to the responses in the NOFA/RFP for guidance and clarification when scoring each application.

**Scoring Table**

Written	Impact	Descriptor	Additional Guidance	3 points Interview Questions
UP to 100% Total points	High	Exceptional	Strong No Weakness	3
		Outstanding	Clear & Comprehensive	
Up to 75% Points	Medium	Very Good	Strong W/ Minor Weakness	2
UP to 50% Points	Medium	Satisfactory, Fair	Some Strengths W/ Some Weakness	1
Up to 25% Points	Low	Marginal, Poor	Major Weakness	0